



**UNION SANITARY DISTRICT BOARD MEETING/  
UNION SANITARY DISTRICT FINANCING AUTHORITY  
AGENDA**

**Tuesday, March 17, 2020  
Special Meeting - 3:00 P.M.**

**Union Sanitary District  
Administration Building  
Alvarado Conference Room  
5072 Benson Road  
Union City, CA 94587**

**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**CORONAVIRUS (COVID-19) ADVISORY NOTICE**

**Consistent with Executive Order No. N-25-20 from the Executive Department of the State of California and the Alameda County Public Health Department's March 16, 2020 Shelter in Place Order, the District's March 17, 2020, Special Meeting will not be physically open to the public. In order to maximize public safety while still maintaining transparency, members of the public can attend the meeting telephonically by calling into the following number:**

**Dial: (712) 775-7031  
Enter Access Code: 504-021-222 #**

- |             |   |  |
|-------------|---|--|
|             | 1. Call to Order.   |  |
|             | 2. Salute to the Flag.  |  |
|             | 3. Roll Call.   |  |
| Direction   | 4. Discuss Governor's Executive Order N-25-20, dated March 12, 2020, Canceling Large Gatherings and Suspending Certain Portions of the Brown Act and Provide Direction Regarding Upcoming Board Meetings. |  |
| Information | 5. Discuss the District's Pandemic Action Plan.   |  |
| Direction   | 6. Discuss 218 Public Hearing.  |  |
|             | 7. Adjournment – The Board will then adjourn to the next Regular Board Meeting on Monday, March 23, 2020, at 7:00 p.m.  |  |

The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager's office at (510) 477-7503 at least 24 hours in advance of the meeting.



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**MARCH 17, 2020  
BOARD OF DIRECTORS SPECIAL MEETING  
AGENDA ITEM # 4**

**TITLE:** Discuss Governor's Executive Order Canceling Large Gatherings and Suspending Certain Portions of the Brown Act and Provide Direction Regarding Upcoming Board Meetings (*This is a Direction Item*)

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer  
Karen Murphy, General Counsel  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

**Recommendation**

Receive information and provide direction regarding Governor Newsom's emergency Executive Order canceling large gatherings and suspending certain portions of the Brown Act.

**Previous Board Action**

None

**Background**

Governor Newsom issued an Executive Order on March 12, 2020, that includes a suspension of certain portions of the Brown Act. The suspension allows local and legislative bodies to hold public meetings telephonically or electronically. One physical publicly available location must be made available; however, Directors and staff do not need to be physically present. During the suspension, the Director's physical location will not need to be identified on the agenda and agendas do not have to be posted at teleconference locations. The purpose of this item is to discuss remote access options for public meetings and for the Board to provide direction.



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Jennifer Toy

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Karen W. Murphy  
*Attorney*

**MARCH 17, 2020  
BOARD OF DIRECTORS SPECIAL MEETING  
AGENDA ITEM # 5**

**TITLE:** COVID-19 Update (*This is an Information Item*)

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer  
Gene Boucher, Human Resources Manager  
Karen Murphy, General Counsel

**Recommendation**

Information only.

**Previous Board Action**

None

**Background**

Staff will provide an update on the effects of the COVID-19 pandemic on District operations.



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*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**MARCH 17, 2020  
BOARD OF DIRECTORS SPECIAL MEETING  
AGENDA ITEM # 6**

**TITLE:** Discuss 218 Public Hearing (*This is a Direction Item*)

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer  
Gene Boucher, Human Resources Manager  
Karen Murphy, General Counsel

**Recommendation**

Provide direction regarding the District's scheduled 218 public hearing.

**Previous Board Action**

None

**Background**

Staff will review the schedule for the proposed 218 public hearing and seek the Board's direction.