

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF  
UNION SANITARY DISTRICT  
August 3, 2023**

**CALL TO ORDER**

President Fernandez called the special meeting to order at 4:00 p.m.

**ROLL CALL**

PRESENT: Manny Fernandez, President  
Jennifer Toy, Vice President  
Tom Handley, Secretary  
Pat Kite, Director  
Anjali Lathi, Director

STAFF: Paul Eldredge, General Manager/District Engineer  
Raymond Chau, Technical Services Manager  
Alisa Gordon, Human Resources Manager  
Ric Pipkin, Enhanced Treatment and Site Upgrade Program  
Manager  
Curtis Bosick, Capital Improvements Projects Coach  
Michelle Powell, Communications and Intergovernmental Relations  
Coordinator

**PUBLIC COMMENT**

There was no public comment.

**BOARD WORKSHOP**

Capital Improvements Projects Coach Bosick presented the Cogeneration Replacement and Ventilation and Energy Resiliency Studies and responded to questions from Boardmembers.

General Manager Eldredge and Communications and Intergovernmental Relations Coordinator Powell presented the draft newsletter and responded to questions from Boardmembers.

**ADJOURNMENT:**

The special meeting was adjourned at approximately 6:30 p.m. to the next Regular Board Meeting to be held in the Boardroom on Monday, August 14, 2023, at 4:00 p.m.

SUBMITTED:

DocuSigned by:  
*Regina McEvoy*  
E550CBBC143D4D7...  
REGINA McEVOY  
BOARD CLERK

ATTEST:

DocuSigned by:  
*Tom Handley*  
C0CC5EEF393E9442  
TOM HANDLEY  
SECRETARY

APPROVED:

DocuSigned by:  
*Manny Fernandez*  
77BEE9EB02EB471  
MANNY FERNANDEZ  
PRESIDENT

Adopted this 14<sup>th</sup> day of August, 2023

**Certificate Of Completion**

Envelope Id: 27ECD415DCFB4F0BB1F83675B135381D	Status: Completed
Subject: Complete with DocuSign: 08032023 Special Meeting Minutes.pdf	
Source Envelope:	
Document Pages: 2	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Regina McEvoy
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	5072 Benson Road
	Union City, CA 94587
	Reginam@unionsanitary.ca.gov
	IP Address: 50.227.238.26


**Record Tracking**

Status: Original	Holder: Regina McEvoy	Location: DocuSign
8/18/2023 4:05:06 PM	Reginam@unionsanitary.ca.gov	

**Signer Events**

Manny Fernandez  
 mfernandez@unionsanitary.ca.gov  
 Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
 77BEF9EB02EB471...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 174.195.64.66

**Timestamp**

Sent: 8/18/2023 4:07:02 PM  
 Viewed: 8/21/2023 4:19:30 PM  
 Signed: 8/21/2023 4:19:40 PM

**Electronic Record and Signature Disclosure:**

Accepted: 1/26/2022 9:26:24 AM  
 ID: e4140941-90d6-45cc-8907-105cc2a7d5cd

Regina McEvoy  
 reginam@unionsanitary.ca.gov  
 Assistant to GM  
 Union Sanitary District  
 Security Level: Email, Account Authentication (None)


DocuSigned by:  
  
 E550CBBC143D4D7...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 50.227.238.26

Sent: 8/18/2023 4:07:02 PM  
 Viewed: 8/18/2023 4:07:08 PM  
 Signed: 8/18/2023 4:07:12 PM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Tom Handley  
 thandley@unionsanitary.ca.gov  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 C0CC5EF393E9442...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 107.3.183.199

Sent: 8/18/2023 4:07:02 PM  
 Viewed: 8/18/2023 5:54:45 PM  
 Signed: 8/18/2023 5:54:51 PM

**Electronic Record and Signature Disclosure:**

Accepted: 10/13/2022 7:41:57 PM  
 ID: 4ae6b5bb-38a4-455f-804c-3e3f6079cc08

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
---------------------------	---------------	------------------

<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
-----------------------	------------------	------------------

<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
----------------------	------------------	------------------

<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
--------------------------------	---------------	-------------------

Envelope Sent	Hashed/Encrypted	8/18/2023 4:07:02 PM
Certified Delivered	Security Checked	8/18/2023 5:54:45 PM
Signing Complete	Security Checked	8/18/2023 5:54:51 PM
Completed	Security Checked	8/21/2023 4:19:40 PM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
-----------------------	---------------	-------------------

<b>Electronic Record and Signature Disclosure</b>
---