

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF
UNION SANITARY DISTRICT/UNION SANITARY DISTRICT FINANCING
AUTHORITY
July 25, 2022**

This meeting was held pursuant to Government Code Section 54953 (as amended by AB 361), which authorizes teleconferenced meetings under the Brown Act during a proclaimed state of emergency. The Governor of California proclaimed a State of Emergency related to COVID-19 on March 4, 2020. Consistent with Government Code Section 54953, this meeting was not physically open to the public and all Board Members teleconferenced into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public were able to observe the Board Meeting and provide public comment by sending comments to the Board Clerk.

CALL TO ORDER

President Lathi called the meeting to order at 4:00 p.m. The regular meeting time was modified due to the COVID-19 emergency.

SALUTE TO THE FLAG

ROLL CALL

PRESENT: Anjali Lathi, President
Manny Fernandez, Vice President
Jennifer Toy, Secretary
Tom Handley, Director
Pat Kite, Director

STAFF: Paul Eldredge, General Manager/District Engineer
Karen Murphy, District Counsel
Mark Carlson, Business Services Manager/CFO
Armando Lopez, Treatment and Disposal Services Manager
Jose Rodrigues, Collection Services Manager
Raymond Chau, Technical Services Manager
Michael Dunning, Environmental Compliance Coach
Richard Pipkin, ETSU Program Manager
Chris Pachmayer, Fabrication, Maintenance, and Construction Coach
Trieu Nguyen, IT Administrator
Michelle Powell, Communications and Intergovernmental Relations Coordinator
Sharon Anderson, Administrative Specialist

**APPROVE MINUTES OF THE UNION SANITARY DISTRICT BOARD MEETING OF
JULY 11, 2022**

It was moved by Director Handley seconded by Vice President Fernandez to Approve the Minutes of the Board Meeting of July 11, 2022. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy
NOES: None
ABSTAIN: None
ABSENT: None

JUNE 2022 MONTHLY OPERATIONS REPORT

This item was reviewed by the Budget & Finance and Legal/Community Affairs Committees. General Manager Eldredge provided an overview of the Monthly Report, and Business Services Manager/CFO Carlson provided an overview of the financial reports.

WRITTEN COMMUNICATIONS

There were no written communications.

PUBLIC COMMENT

There was no public comment.

AUTHORIZE THE GENERAL MANAGER TO EXECUTE AMENDMENT NO. 1 TO TASK ORDER NO. 2 WITH CAROLLO ENGINEERS, INC. FOR THE CHERRY STREET PUMP STATION IMPROVEMENTS PROJECT

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Chau stated that staff anticipates that future land development in the area served by the Cherry Street Pump Station will necessitate an upgrade or replacement of the facility, which could be part of future development projects. However, the current condition of the pump station requires rehabilitation prior to system demands increasing.

Staff conducted a consultant procurement process in March 2020 and selected Carollo to perform the professional engineering services for the Project. These services included a condition assessment of the structural, mechanical, and electrical elements of Cherry Street Pump Station and providing the final design services for recommended improvements. The purpose of Amendment No. 1 to Task Order No. 2 is to authorize additional design services for the Project. Staff recommends the Board authorize the General Manager to execute Amendment No. 1 to Task Order No. 2 with Carollo Engineers, Inc. (Carollo) in the amount of \$29,561 to provide additional design services for the Cherry Street Pump Station Improvements Project (Project).

It was moved by Director Handley seconded by Secretary Toy to Authorize the General Manager to Execute Amendment No. 1 to Task Order No. 2 with Carollo Engineers, Inc. (Carollo) in the Amount of \$29,561 to Provide Additional Design Services for the Cherry Street Pump Station Improvements Project (Project). Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy
NOES: None
ABSTAIN: None
ABSENT: None

RECEIVE INFORMATION AND PROVIDE DIRECTION REGARDING THE UPGRADES REQUIRED TO HOST HYBRID BOARD MEETINGS IN THE BOARDROOM

This item was reviewed by the Legal/Community Affairs Committee. Information Technology Administrator Nguyen stated Staff conducted research into the feasibility of moving virtual hybrid Board Meetings from the Alvarado Conference Room to the Boardroom, and determined that the Boardroom required equipment upgrades to effectively host hybrid meetings. Staff performed site assessments in late June and early July 2022 with contractors from AVI-SPL, Integrated Communication Systems, and Prime Electric. The contractors indicated during their site assessments that due to supply chain issues, the current lead time for equipment is typically three to six months once a contract is issued. Staff did not receive any bids on the project; however, staff research estimates the cost at \$49,000 to prepare the Boardroom for hybrid meetings. Staff requested the Board provide direction regarding the upgrades required to host hybrid Board meetings in the Boardroom.

The Board decided not to move forward with the Boardroom upgrade at this time.

RECEIVE INFORMATION AND PROVIDE DIRECTION REGARDING ENVIRONMENTAL COMPLIANCE ADMINISTRATIVE FINES UNDER CERTAIN CIRCUMSTANCES

This item was reviewed by the Legal/Community Affairs Committee. Environmental Compliance Team Coach Dunning stated that Staff conducted research to determine if the District has flexibility in the issuance of fines related to Notice of Violations under the current Ordinance, under certain circumstances. After EC staff and District Counsel's review, it was determined that it is not a *federal* requirement to assess fines for every Notice of Violation, however it is a requirement of USD's Ordinance 36.04. Changing the administration of fines and penalties in Ordinance 36.04, Section 6.08 would require Regional Water Quality Control Board (RWQCB) review. Staff requested the Board provide input and direction regarding the amendment of Ordinance 36.04 to allow waiving of administrative penalties under certain circumstances.

The Board directed staff create a draft revision of the language in USD Ordinance 36.04 and submit to the Board for review at a future Board meeting.

INFORMATION ITEMS:

Solar and Cogeneration Facilities Operational Update

This item was reviewed by the Budget & Finance Committee. Technical Services Manager Chau provided an operational overview of the Alvarado Wastewater Treatment Plant solar carport, Irvington Pump Station solar facility, and Cogeneration Facility. Staff will provide the Board with an operational update of the solar and cogeneration facilities on a semi-annual basis.

CAL-Card 4th Quarter Activity Report

This item was reviewed by the Budget & Finance Committee. General Manager Eldredge provided an overview of the CAL-Card activity of the fourth quarter of Fiscal Year 2022.

Report on the East Bay Dischargers Authority Meeting of June 16, 2022

President Lathi provided an overview of the EBDA meeting minutes included in the Board meeting packet.

COVID-19 Update

General Manager Eldredge provided an update regarding COVID-19 impacts on District operations and coordination efforts.

Check Register

There were no questions regarding the check register.

COMMITTEE MEETING REPORTS:

The Budget & Finance, Engineering and Information Technology, and Legal/Community Affairs Committees met.

GENERAL MANAGER'S REPORT:

- Staff will contact Director Handley and Secretary Toy regarding their Oaths of Office at the August 8, 2022, Board meeting.
- An update was provided on current recruitments.
- An overview was provided of the articles included in the Board packet – PFAS by the Numbers, PFAS Fact Sheet, The Expanding World of PFAS Compounds, and the Attorney for School District Says No to Brown Act Violation.
- The SRF loan draft eligibility has been pushed out to early August.
- Last week, the City of Union City approved the grading and building permit to begin construction of the Campus Building.

OTHER BUSINESS:

Secretary Toy attended the USD plant tour for Congressman Eric Swalwell on Thursday, July 21, 2022.

ADJOURNMENT:


The meeting was adjourned at 5:01 p.m. to the next Regular Board Meeting to be held virtually on Monday, August 8, 2022, at 4:00 p.m.

SUBMITTED:

DocuSigned by:

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SHARON ANDERSON
ADMINISTRATIVE SPECIALIST

ATTEST:

DocuSigned by:

8588888888888888...
JENNIFER TOY
SECRETARY

APPROVED:

DocuSigned by:

330756A1ED28476
ANJALI LATHI
PRESIDENT

Adopted this 8th day of August 2022

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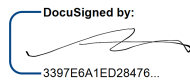
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Signer Events

Anjali Lathi

alathi@unionsanitary.ca.gov

Union Sanitary District

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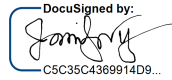
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Jennifer Toy

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In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp**

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Notary Events	Signature	Timestamp
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