

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF  
UNION SANITARY DISTRICT  
December 15, 2021**

**This meeting was held pursuant to Government Code Section 54953 (as amended by AB 361), which authorizes teleconferenced meetings under the Brown Act during a proclaimed state of emergency. The Governor of California proclaimed a State of Emergency related to COVID-19 on March 4, 2020. Consistent with Government Code Section 54953, this meeting was not physically open to the public and all Board Members teleconferenced into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public were able to observe the Board Meeting and provide public comment by sending comments to the Board Clerk.**

**CALL TO ORDER**

President Kite called the special meeting to order at 4:00 p.m.

**ROLL CALL**

PRESENT: Pat Kite, President  
Anjali Lathi, Vice President  
Manny Fernandez, Secretary  
Jennifer Toy, Director  
Tom Handley, Director

STAFF: Paul Eldredge, General Manager/District Engineer  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

**PUBLIC COMMENT**

There was no public comment.

**BOARD WORKSHOP**

General Manager Eldredge reviewed the revised Technical Services Work Group Manager job description and lead a discussion regarding merit.

**ADJOURNMENT:**

The special meeting was adjourned at approximately 4:30 p.m. to a Board Workshop to be held Thursday, December 16, 2021, at 4:00 p.m.

SUBMITTED:

DocuSigned by:

*Regina McEvoy*

E560CBB6443D4D7...

REGINA McEVOY  
BOARD CLERK

ATTEST:

DocuSigned by:

*Manny Fernandez*

77BEF9E602EB471...

MANNY FERNANDEZ  
SECRETARY

APPROVED:

DocuSigned by:

*Pat Kite*

7EFE0DB9E7E0480...

PAT KITE  
PRESIDENT

Adopted this 10<sup>th</sup> day of January, 2022

**Certificate Of Completion**

Envelope Id: AEADD389286243F19582AF8EF03E6580	Status: Completed
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Source Envelope:	
Document Pages: 2	Signatures: 3
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Envelope Stamping: Enabled	Regina McEvoy
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	5072 Benson Road
	Union City, CA 94587
	Reginam@unionsanitary.ca.gov
	IP Address: 50.227.238.26

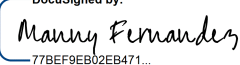
**Record Tracking**

Status: Original	Holder: Regina McEvoy	Location: DocuSign
1/11/2022 3:59:16 PM	Reginam@unionsanitary.ca.gov	

**Signer Events**

Manny Fernandez  
 mfernandez@unionsanitary.ca.gov  
 Security Level: Email, Account Authentication (None)

**Signature**


DocuSigned by:  
  
 77BEF9E802EB471...  
 Signature Adoption: Pre-selected Style  
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 Resent: 1/12/2022 9:38:57 AM  
 Resent: 1/13/2022 9:48:23 AM  
 Viewed: 1/13/2022 9:54:03 AM  
 Signed: 1/13/2022 9:54:04 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 6/16/2021 3:29:21 PM  
 ID: 1b89aaaae-07d4-4f57-8bb2-9efc6b722b9c

Pat Kite  
 pkite@unionsanitary.ca.gov  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 7EFE0DB9E7E0480...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 162.226.175.223

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**Electronic Record and Signature Disclosure:**  
 Accepted: 6/15/2021 9:39:12 AM  
 ID: 5cf6ae95-401b-4ad5-843c-b10c48dadde5

Regina McEvoy  
 reginam@unionsanitary.ca.gov  
 Assistant to GM  
 Union Sanitary District  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
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 Signature Adoption: Pre-selected Style  
 Using IP Address: 50.227.238.26

Sent: 1/11/2022 4:00:21 PM  
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 Signed: 1/11/2022 4:00:53 PM

**Electronic Record and Signature Disclosure:**  
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Agent Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp

<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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