

**MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS OF  
UNION SANITARY DISTRICT/UNION SANITARY DISTRICT FINANCING  
AUTHORITY  
April 13, 2020**

**Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County March 16, 2020 Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the Monday, April 13, 2020, Regular Board Meeting was not physically open to the public and all Board Members teleconferenced into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public were able to listen to the Board Meeting, and provide public comment by sending comments to the Board Clerk.**

**CALL TO ORDER**

President Toy called the meeting to order at 4:00 p.m. The regular meeting time was modified due to the COVID-19 emergency.

**SALUTE TO THE FLAG**

**ROLL CALL**

PRESENT: Jennifer Toy, President  
Tom Handley, Vice President  
Pat Kite, Secretary  
Anjali Lathi, Director  
Manny Fernandez, Director

STAFF: Paul Eldredge, General Manager/District Engineer  
Karen Murphy, District Counsel  
Sami Ghossain, Technical Services Manager  
Armando Lopez, Treatment and Disposal Services Manager  
James Schofield, Collection Services Manager  
Robert Simonich, Fabrication Construction and Maintenance Manager  
Laurie Brenner, Business Services Coach  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

**ADOPT A RESOLUTION ANNOUNCING AND DECLARING THE RESULTS OF THE PRESIDENTIAL PRIMARY ELECTION HELD MARCH 3, 2020**

District Counsel Murphy stated the Presidential Primary Election was held March 3, 2020, and three Director seats were up for election. Director Fernandez, representing Ward 1, and Director Lathi, representing Ward 3, were the only candidates for their respective Wards and were reappointed by the County to terms expiring March 2024. The certified election results received from the Alameda County Registrar of Voters showed that Director Kite was reelected to represent Ward 2 for a term expiring March 2024. Staff recommended the Board adopt a resolution announcing and declaring the results of the Presidential Primary Election held March 3, 2020.

It was moved by Vice President Handley, seconded by Secretary Kite, to Approve Resolution No. 2889 Resolution of the Board of Directors of Union Sanitary District Announcing and Declaring the Results of the Election Held March 3, 2020. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**####**

**RESOLUTION NO. 2889**

**RESOLUTION OF THE BOARD OF DIRECTORS OF UNION SANITARY DISTRICT  
ANNOUNCING AND DECLARING THE RESULTS OF THE ELECTION  
HELD MARCH 3, 2020**

WHEREAS, on March 3, 2020, Alameda County conducted a Presidential Primary Election; and

WHEREAS, on October 14, 2019, the Board of Directors adopted Resolution No. 2865, Calling the March 3, 2020 Election for Three Directors, and Resolution No. 2866, Consolidating the Union Sanitary District Election with the Presidential Primary Election on March 3, 2020; and

WHEREAS, the Union Sanitary District offices to be filled by such Presidential Primary Election were for three Directors serving Ward 1, Ward 2, and Ward 3, with terms expiring March 2024; and

WHEREAS, Director Manny Fernandez, representing Ward 1, and Director Anjali Lathi, representing Ward 3, were the only candidates for their respective wards, and a petition signed by voters in the District requesting that an election be held for such offices was not filed; and

WHEREAS, Director Manny Fernandez was appointed by the County to the office of Union Sanitary District Director, Ward 1; and

WHEREAS, Director Anjali Lathi was appointed by the County to the office of Union Sanitary District Director, Ward 3; and

WHEREAS, the Alameda County Registrar of Voters canvass the returns of the consolidated election with respect to the Director for Ward 2, and did certify to this Board of Directors the results of the votes cast at the election, which certification is attached hereto as Exhibit "A", and incorporated herein by reference; and

WHEREAS, the total number of ballots cast in Ward 2 was 14,029, and the names of persons voted for were as follows:

|                                       |              |
|---------------------------------------|--------------|
| <b>DIRECTOR – REPRESENTING WARD 2</b> |              |
| <b>L. Patricia (Pat) Kite</b>         | <b>7,240</b> |
| Mike Marzano                          | 3,447        |

WHEREAS, Director L. Patricia (Pat) Kite received the highest number of votes, and was elected to the office of Union Sanitary District Director, Ward 2.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Union Sanitary District that:

1. The Board of Directors hereby receives the certificates of appointment from the Registrar of Voters of Alameda County for the Presidential Primary Election for Wards 1 and 3, and announces the appointment of Manny Fernandez for Union Sanitary District Director, Ward 1 and Union Sanitary District Director, Anjali Lathi for Ward 3.

2. The Board of Directors hereby finds and states that the canvass by the Registrar of Voters of Alameda County, and the results of the Presidential Primary Election as to the Director of Union Sanitary District for Ward 2, are hereby ratified, confirmed, approved, and declared, and that L. Patricia (Pat) Kite was elected as Union Sanitary District Director, Ward 2.

On motion duly made and seconded, this resolution was adopted by the following vote on April 13, 2020:

AYES: Fernandez, Handley, Kite, Lathi, Toy

NOES: None

ABSENT: None

ABSTAIN: None

  
\_\_\_\_\_  
JENNIFER TOY  
President, Board of Directors  
UNION SANITARY DISTRICT

Attest:

  
\_\_\_\_\_  
PAT KITE  
Secretary, Board of Directors  
UNION SANITARY DISTRICT

**SWEARING IN OF REELECTED BOARDMEMBER PAT KITE AND REAPPOINTED BOARDMEMBERS MANNY FERNANDEZ AND ANJALI LATHI**

District Counsel Murphy led the swearing in for Reelected Boardmember Kite, Reappointed Boardmember Fernandez, and Reappointed Boardmember Lathi.

**ELECTION OF OFFICERS FOR THE BOARD OF DIRECTORS**

General Manager Eldredge stated Policy 3070, Boardmember Officers and Committee Membership, states the Board shall annually elect by majority vote the President, Vice-President, and Secretary for one-year terms. Policy 3070 was included in the Board meeting packet for reference. In accordance with the Policy, Board officers in office at the beginning of the meeting shall retain their positions until the adjournment of the meeting and newly elected Board officers will assume their duties immediately following the meeting. Staff recommended the Board appoint and elect by motion the officers to serve as President, Vice President, and Secretary.

It was moved by Secretary Kite, seconded by Director Fernandez, to Elect Director Handley to serve as President, Director Kite to serve as Vice President, and Director Lathi to serve as Secretary for one-year terms. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**APPROVE MINUTES OF THE UNION SANITARY DISTRICT SPECIAL BOARD MEETING OF MARCH 17, 2020**

It was moved by Director Lathi, seconded by Vice President Handley, to Approve the Minutes of the Special Board Meeting of March 17, 2020. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**APPROVE MINUTES OF THE UNION SANITARY DISTRICT BOARD MEETING OF MARCH 23, 2020**

It was moved by Vice President Handley, seconded by Director Lathi, to Approve the Minutes of the Board Meeting of March 23, 2020. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**WRITTEN COMMUNICATIONS**

There were no written communications.

**PUBLIC COMMENT**

There was no public comment.

**BOARDMEMBER COMPENSATION FOR FISCAL YEAR 2021**

This item was reviewed by the Budget & Finance Committee. General Manager Eldredge stated the Board Compensation Survey included in the Board meeting packet inadvertently excluded the high, median, and low compensation information at the bottom of the table; staff prepared and distributed a desk item containing the additional information. Staff recommended the Board receive a recommendation from the Budget & Finance Committee for this item.

The Budget & Finance Committee recommended no changes be made to Boardmember compensation for Fiscal Year 2021.

It was moved by Secretary Kite, seconded by Director Fernandez, to Make no Changes to Boardmember Compensation for Fiscal Year 2021. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**AUTHORIZE THE GENERAL MANAGER TO EXECUTE AMENDMENT NO. 3 TO TASK ORDER NO. 2 WITH BROWN AND CALDWELL FOR THE EMERGENCY OUTFALL IMPROVEMENTS PROJECT**

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated the purpose of the project is to make improvements to the outfall structure in Old Alameda Creek to reduce maintenance activities associated with the flap gate and increase the reliability of the emergency outfall during wet weather events. Technical Services Manager Ghossain provided an overview of the task orders and amendments included in the Board meeting packet. Details regarding Amendment No. 3 to Task Order No. 2 were outlined in the Board meeting packet. The new flap gates will be higher and will no longer be submerged. Staff recommended the Board authorize the General Manager to execute Amendment No. 3 to Task Order No. 2 with Brown and Caldwell in the amount of \$32,894 for the Emergency Outfall Improvements Project.

It was moved by Director Fernandez, seconded by Director Kite, to Authorize the General Manager to Execute Amendment No. 3 to Task Order No. 2 with Brown and Caldwell for the Emergency Outfall Improvements Project. Motion carried with the following vote:

AYES: Fernandez, Handley, Kite, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

**CONSIDER A REOLUTION TO ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8237 – PALMDALE ESTATES PHASE 2, LOCATED NEAR MISSION BOULEVARD WEST OF SAINT JOSEPH TERRACE, IN THE CITY OF FREMONT**

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated the roadways of the development are too narrow to meet the City of Fremont's dimensions and structure setback requirements for public streets and have been designated as private. Palmdale Estates Homeowners Association and Robson Homes, LLC, have granted the District sanitary sewer easements that provide for access and maintenance of the new sewer mains. Staff recommended the Board consider a resolution to accept a sanitary sewer easement for Tract 8237 – Palmdale Estates Phase 2, located near Mission Boulevard west of Saint Joseph Terrace, in the City of Fremont.

It was moved by Vice President Handley, seconded by Director Kite, to Adopt Resolution No. 2890 to Accept a Sanitary Sewer Easement for Tract 8237 – Palmdale Estates Phase 2, Located Near Mission Boulevard West of Saint Joseph Terrace, in the City of Fremont, California. Motion carried with the following vote:

AYES:            Fernandez, Handley, Kite, Lathi, Toy  
NOES:            None  
ABSTAIN:        None  
ABSENT:         None

**####**

RESOLUTION NO. 2890

ACCEPT A SANITARY SEWER EASEMENT FOR  
TRACT 8237 – PALMDALE ESTATES PHASE 2, LOCATED NEAR MISSION  
BOULEVARD WEST OF SAINT JOSEPH TERRACE, IN THE CITY OF  
FREMONT, CALIFORNIA

RESOLVED by the Board of Directors of UNION SANITARY DISTRICT, that it hereby accepts the Grant of Easement from ROBSON HOMES, LLC, and PALMDALE ESTATES HOMEOWNER ASSOCIATION, executed on April 12, 2019, as described in the Grant of Easement for Sanitary Sewer Purposes and by the legal description and plat map, attached as Exhibit A and Exhibit B, respectively.

FURTHER RESOLVED by the Board of Directors of UNION SANITARY DISTRICT that it hereby authorizes the General Manager/District Engineer, or his designee, to attend to the recordation thereof.

On motion duly made and seconded, this resolution was adopted by the following vote on April 13, 2020:

AYES: Fernandez, Handley, Kite, Lathi, Toy

NOES: None

ABSENT: None

ABSTAIN: None



JENNIFER TOY  
President, Board of Directors  
Union Sanitary District

Attest:



PAT KITE  
Secretary, Board of Directors  
Union Sanitary District

RECORDING REQUESTED BY  
AND WHEN RECORDED RETURN TO:  
Union Sanitary District  
Attn: Regina McEvoy  
5072 Benson Road  
Union City, CA 94587

Record Without Fee  
Pursuant to Government Code  
Section 27383

*Space Above Reserved for Recorder's Use Only*

Documentary Transfer Tax \$0.00, consideration less than \$100 (R&T Code 11911)  
This instrument is exempt from recording fees (Govt. Code 27383)

## **GRANT OF EASEMENT**

**BY AND BETWEEN**

**ROBSON HOMES, LLC,**

**PALMDALE ESTATES HOMEOWNERS ASSOCIATION**

**AND**

**UNION SANITARY DISTRICT**

**Effective Date: April 13, 2020**

**CERTIFICATE OF ACCEPTANCE**  
(Grant of Easement)

This is to certify that the interest in real property conveyed by the Grant of Easement for Sanitary Sewer Purposes, dated April 12, 2019, from ROBSON HOMES, LLC, and PALMDALE ESTATES HOMEOWNER ASSOCIATION to UNION SANITARY DISTRICT, an independent special district ("District"), is hereby accepted by the undersigned officer or agent on behalf of the District pursuant to authority conferred by Resolution No. 2890, dated April 13, 2020, and the District consents to recordation thereof by its duly authorized officer.

Date: ~~April~~, 2020      *Pnc*  
*June 19, 2020*

District

~~UNION SANITARY DISTRICT~~

*Paul R. Eldredge*  
Paul R. Eldredge, General Manager

**ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California      )  
  ) ss  
County of Alameda    )

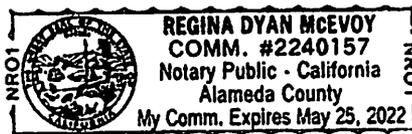
On June 19, 2020, before me, Regina Dyan McEvoy  
(Name of Notary)

notary public, personally appeared Paul R. Eldredge  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

*Regina Dyan McEvoy*  
(Notary Signature)



10/10/2020

10/10/2020

10/10/2020

10/10/2020

REGINA DANA MCEVOY  
 COMM. #2240187  
 Notary Public - California  
 Alameda County  
 My Comm. Expires May 23, 2025



**GRANT OF EASEMENT**

**FOR SANITARY SEWER PURPOSES**

THIS INDENTURE, made this 12<sup>th</sup> day of April 2019, by and between ROBSON HOMES, LLC, and PALMDALE ESTATES HOMEOWNERS ASSOCIATION, the Party/Parties of the First Part, and UNION SANITARY DISTRICT, the Party of the Second Part,

**WITNESSETH:**

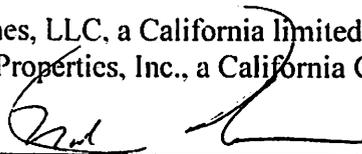
That said Party/Parties of the First Part does hereby grant to the Party of the Second Part and to its successors and assigns forever, for the use and purposes herein stated, the rights of way and easements hereinafter described, located in the city of Fremont, county of Alameda, state of California:

**See Exhibit "A" and Exhibit "B"**

together with the right and privilege of constructing, reconstructing, cleaning, repairing and maintaining at any time, a sanitary sewer and appurtenances along, upon, over, in, through and across the above described property; together with free ingress and egress to and for the said Party of the Second Part, its successors and assigns, its agents and employees, workmen, contractors, equipment, vehicles and tools, along, upon, over, in, through and across said right of way; together with the right of access by its successors and assigns, its agents and employees, workmen, contractors, equipment, vehicles and tools to said right of way from the nearest public street, over and across the adjoining property, if such there be; otherwise by such route or routes across said adjoining property as shall occasion the least practicable damage and inconvenience to the Party/Parties of the First Part, for constructing, cleaning, repairing and maintaining said sanitary sewer and appurtenances; together with free ingress and egress over the land immediately adjoining for maintenance, repair and replacement as well as the initial construction of said sewer.

IN WITNESS WHEREOF the said Party/Parties of the First Part have executed this indenture the day and year first above written.

Robson Homes, LLC, a California limited liability company  
By: Robson Properties, Inc., a California Corporation, Its Manager

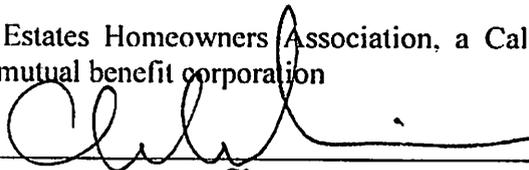


\_\_\_\_\_  
**Signature**

By: Mark Robson, President

(Notarize)

Palmdale Estates Homeowners Association, a California limited  
nonprofit mutual benefit corporation



\_\_\_\_\_  
**Signature**

By: Charles Baldwin, President

(Notarize)

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

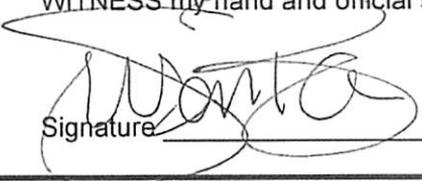
State of California  
County of Santa Clara

On April 12, 2019 before me, Susan Bunce, Notary Public  
(insert name and title of the officer)

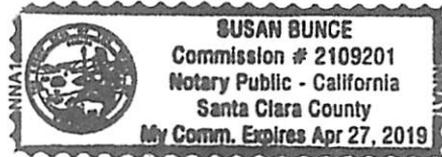
personally appeared Mark Robson  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 

(Seal)



Notary Public - California  
Commission # 510501  
RUSAN BUNCE  
101 Central Express Ave. ST. LOUIS, MO 63105



## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

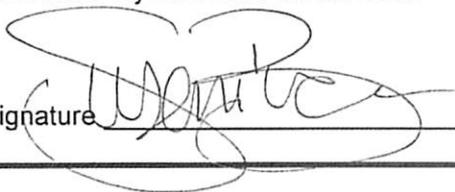
State of California  
County of Santa Clara )

On April 11, 2019 before me, Susan Bunce, Notary Public  
(insert name and title of the officer)

personally appeared Charles Baldwin,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)



My Comm. Expires 12/31/2011  
Santa Clara County  
Notary Public - California  
Commission # 2103201  
SUSAN BUNCE



April 8, 2019

EXHIBIT "A"

LEGAL DESCRIPTION FOR

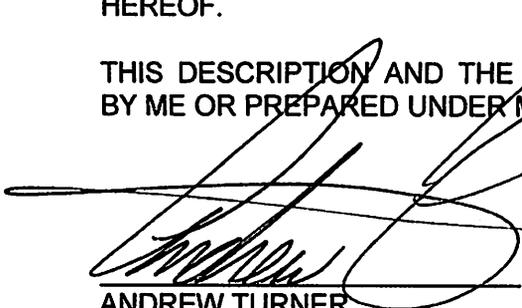
**SANITARY SEWER EASEMENT (SSE)  
CITY OF FREMONT, CALIFORNIA**

ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE CITY OF FREMONT,  
COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING ALL OF LOTS A, B, C AND PORTIONS OF LOTS H, 38 & 39 LABELED AS  
S.S.E. – SANITARY SEWER EASEMENT AS SHOWN UPON THAT CERTAIN  
SUBDIVISION MAP ENTITLED "TRACT 8237", RECORDED OCTOBER 19, 2017 IN  
BOOK 351 OF MAPS, AT PAGES 20-30 IN THE OFFICE OF THE RECORDER OF  
SAID ALAMEDA COUNTY

A PLAT ENTITLED "EXHIBIT B" IS ATTACHED HERETO AND MADE A PART  
HEREOF.

THIS DESCRIPTION AND THE ACCOMPANYING PLAT WERE PREPARED  
BY ME OR PREPARED UNDER MY DIRECTION.



ANDREW TURNER  
LS 9104  
CIVIL ENGINEERING ASSOCIATES, INC.  
JOB NO. 12-134

4/8/2019  
DATE

# EXHIBIT B

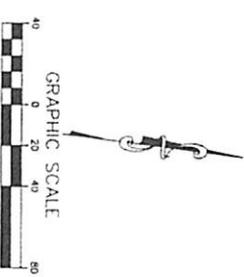
PLAT MAP OF SANITARY SEWER EASEMENT GRANTED TO UNION SANITARY DISTRICT



**Civil Engineers & Planners - Surveyors Associates**

2024 California State Surveyors License # 24 05118

CITY OF FREMONT, COUNTY OF ALAMEDA, STATE OF CALIFORNIA  
Civil Engineers • Planners • Surveyors



### LEGEND

- DISTINGUISH BOUNDARY
- RIGHT OF WAY
- NEW LOT LINE
- EXISTING LOT LINE
- CENTERLINE
- MONUMENT LINE
- NEW EASEMENT LINE
- EXISTING EASEMENT LINE
- BOUNDARY TO
- FOUND BRASS DOWEL IN CITY MONUMENT WELL (AS NOTED)
- SET STANDARD PUBLIC STREET MONUMENT
- STANDARD PUBLIC STREET MONUMENT TO BE SET PER [a]
- FOUND IRON PIPE (AS NOTED)
- SET IRON PIPE, TAGGED IS 9104
- IRON PIPE TO BE SET PER [a]
- MONUMENT TO MONUMENT
- PROPERTY LINE TO MONUMENT
- RECORD DATA
- RADIAL BEARING
- (a) TOTAL
- (1) SEARCHED FOR NOT FOUND
- (2) EMERGENCY VEHICLE ACCESS EASEMENT FOR BENEFIT OF
- (3) PREDECEASED EASEMENT
- (4) PRIVATE INGRESS AND EGRESS EASEMENT
- (5) PRIVATE PEDESTRIAN ACCESS EASEMENT
- (6) PRIVATE PEDESTRIAN SEWER EASEMENT
- (7) PRIVATE SIDE WASH EASEMENT
- (8) PRIVATE STORM DRAIN EASEMENT
- (9) PRIVATE UTILITY AND VEHICLE EASEMENT
- (10) PRIVATE WATER LINE EASEMENT
- (11) PUBLIC UTILITY EASEMENT
- (12) SANITARY SEWER EASEMENT
- (13) STORM DRAIN EASEMENT
- (14) TRASH AREA EASEMENT
- (15) UTILITY EASEMENT (PRIVATE)
- (16) WATER LINE EASEMENT
- (17) M/E
- (18) LOT NUMBER

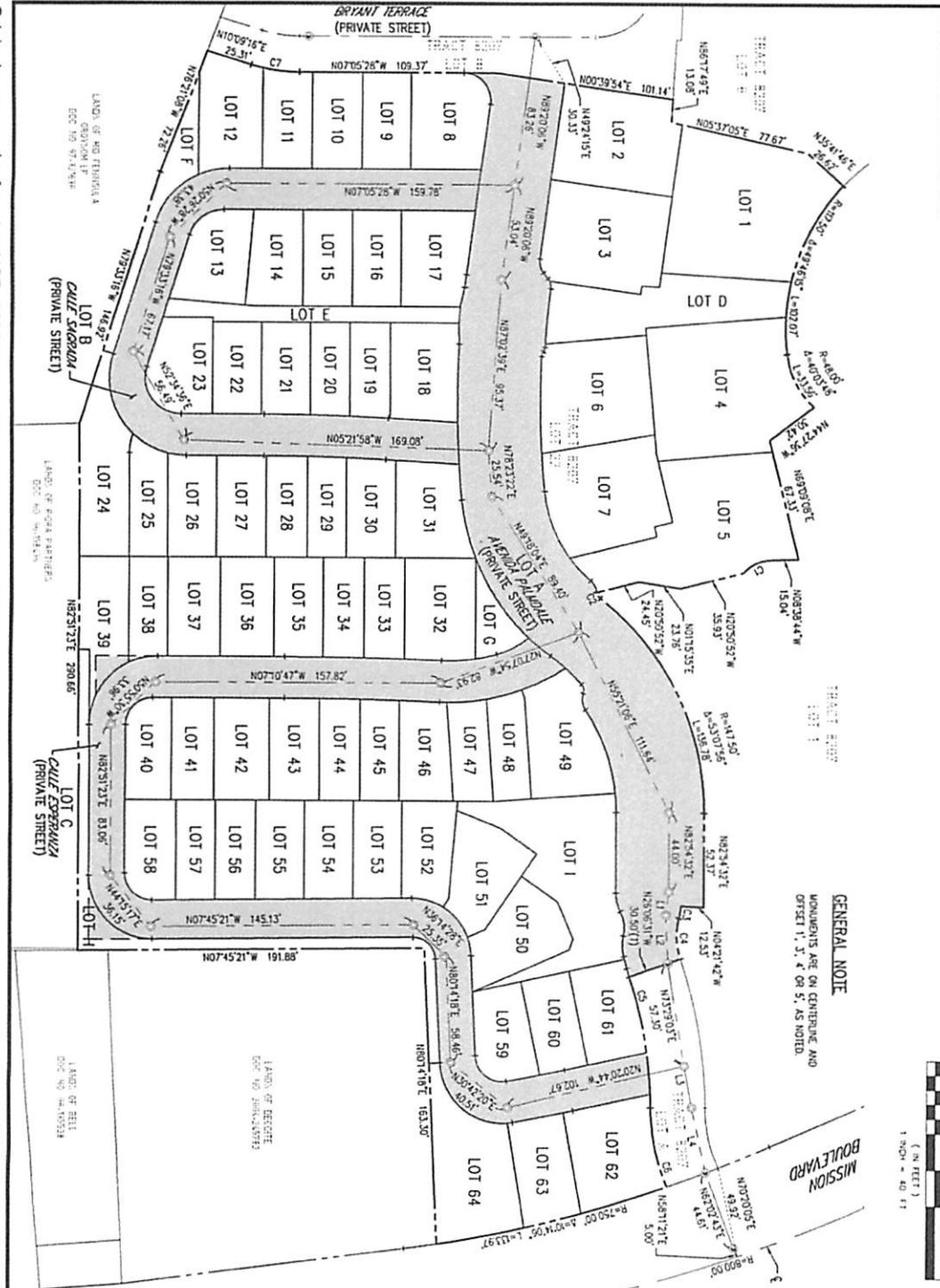
### NOTES

- 1 ALL DIMENSIONS SHOWN HEREIN ARE IN FEET AND DECIMALS THEREOF
  - 2 THE AREA WITHIN THE DISTINGUISH BORDER = 4.37 ACRES
- BASIS OF BEARINGS**
- THE BEARING NORTH BRINGS 191° EAST ON THE CENTERLINE OF WASHINGTON STREET AS SAID CENTERLINE MONUMENTS AT MISSION BOULEVARD AND THAT CERTAIN PARCEL MAP 6622, RECORDED IN BOOK 213 OF MAPS AT PAGE 45 ALAMEDA COUNTY RECORDS, WAS USED AS THE BASIS OF ALL BEARINGS SHOWN ON THIS MAP.

APRIL 8, 2019 SHEET 1 OF 1

| CURVE # | RADIUS  | DELTA     | LENGTH |
|---------|---------|-----------|--------|
| C1      | 20.96'  | 47°34'37" | 17.53' |
| C2      | 5.00'   | 45°27'57" | 3.96'  |
| C3      | 60.50'  | 67°17'13" | 6.81'  |
| C4      | 39.50'  | 32°56'26" | 22.31' |
| C5      | 227.00' | 18°34'11" | 73.57' |
| C6      | 110.00' | 23°17'43" | 44.85' |
| C7      | 90.00'  | 17°14'44" | 27.09' |

| LINE # | BEARING     | DISTANCE |
|--------|-------------|----------|
| L1     | N89°52'15"E | 12.65'   |
| L2     | N80°21'44"E | 26.65'   |
| L3     | N72°50'20"E | 23.38'   |
| L4     | N70°19'31"E | 25.66'   |



**GENERAL NOTE**  
MONUMENTS ARE ON CENTERLINE AND OFFSET 1', 1/2' & OR 5', AS NOTED.

Original map may be found at USD, 5072 Benson Rd., Union City, CA 94587

## **INFORMATION ITEMS:**

### **Information Regarding Acceptance of Construction of the Plant Paving Project from Dryco Construction Inc.**

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated staff identified areas in the Alvarado Wastewater Treatment Plant's center roadway as poor and in need of immediate attention. Staff determined it would be prudent to repair critical sections of pavement. Staff also identified a need to improve drainage at the Secondary Digester Sludge Pump Area by installing a curb around the pumps and re-grading the pavement behind the curb. Staff awarded the construction contract to Dryco Construction and issued the Notice to Proceed on March 3, 2020. Dryco substantially completed all contract work on March 23, 2020. Staff will accept the construction of the Plant Paving Project from Dryco Construction, Inc. and execute a Notice of Completion.

### **COVID-19 Update**

General Manager Eldredge provided an update regarding COVID-19 impacts on District operations and associated coordination efforts.

### **Report on the East Bay Dischargers Authority Meeting of March 19, 2020**

Vice President Handley provided an overview of the EBDA meeting minutes included in the Board meeting packet.

### **Check Register**

There were no questions regarding the Check Register.

## **COMMITTEE MEETING REPORTS:**

The Budget & Finance, Engineering and Information Technology, and Legal/Community Affairs Committees met.

## **GENERAL MANAGER'S REPORT:**

General Manager Eldredge reported the following:

- Emails requesting committee preferences will be sent to Directors and internal and external committee assignments will be included in the next Board meeting agenda.

## **OTHER BUSINESS:**

Vice President Handley requested an item be added to a future Board meeting agenda to discuss the following:

- Check in to see if the Board has any new thoughts on the proposed rates or hearing.
- Discuss whether the Board can review protests or receive a general summary of the protests received prior to the hearing.
- Discuss methods for public participation if the May 11<sup>th</sup> Public Hearing is virtual.

Director Lathi seconded the request and the Board agreed to consider the matter at a future Board meeting.

**ADJOURNMENT:**

The meeting was adjourned at 4:51 p.m. to the next Regular Meeting at 4:00 p.m. in the Boardroom on Monday, April 27, 2020.

SUBMITTED:

  
REGINA McEVOY  
BOARD CLERK

ATTEST:

  
PAT KITE  
SECRETARY

APPROVED:

  
JENNIFER TOY  
PRESIDENT

Adopted this 27<sup>th</sup> day of April 2020