

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF
UNION SANITARY DISTRICT
July 16, 2018**

CALL TO ORDER

President Kite called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Pat Kite, President
Anjali Lathi, Vice President
Manny Fernandez, Secretary
Jennifer Toy, Director
Tom Handley, Director

STAFF: Paul Eldredge, General Manager
Karen Murphy, District Counsel
Sami Ghossain, Technical Services Manager
James Schofield, Collection Services Manager
Robert Simonich, Fabrication, Maintenance, and Construction Manager
Tim Grillo, Research and Support Team Coach
Laurie Brenner, Business Services Coach
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

VISITORS: Roelle Balan, Tri-City Voice Newspaper

**ADOPT A RESOLUTION DECLARING THE RESULTS OF THE STATEWIDE DIRECT
PRIMARY ELECTION HELD JUNE 5, 2018**

District Counsel Murphy stated the Board adopted Resolution No. 2824, Calling the June 5, 2018 Election for Two Directors, and Resolution No. 2825 Consolidating the Union Sanitary District Election with the Statewide Direct Primary Election on June 5, 2018, at the Board meeting held January 22, 2018. Director Tom Handley, and Director Jennifer Toy, were the only candidates for Ward 3, and were reappointed by the County to serve terms expiring June 2022. Staff recommended the Board adopt a resolution announcing the results of the election held June 5, 2018.

It was moved by Vice President Lathi, seconded by Secretary Fernandez, to adopt Resolution No. 2831 Announcing the Results of the Election Held June 5, 2018. Motion carried unanimously.

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RESOLUTION NO. 2831

**RESOLUTION OF THE BOARD OF DIRECTORS OF UNION SANITARY DISTRICT
ANNOUNCING THE RESULTS OF THE ELECTION
HELD JUNE 5, 2018**

WHEREAS, on June 5, 2018, Alameda County conducted a Statewide Direct Primary Election; and

WHEREAS, on January 22, 2018, the Board of Directors adopted Resolution No. 2824, Calling the June 5, 2018 Election for Two Directors, and Resolution No. 2825, Consolidating the Union Sanitary District Election with the Statewide Direct Primary Election on June 5, 2018; and

WHEREAS, the Union Sanitary District offices to be filled by such Statewide Direct Primary Election were for two Directors serving Ward 3, with terms expiring June 2022; and

WHEREAS, Tom Handley and Jennifer Toy were the only candidates for Ward 3, and a petition signed by voters in the District requesting that an election be held for such offices was not filed; and

WHEREAS, Director Tom Handley was appointed by the County to the office of Union Sanitary District Director, Ward 3; and

WHEREAS, Director Jennifer Toy was appointed by the County to the office of Union Sanitary District Director, Ward 3.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Union Sanitary District does hereby receive the certificates of appointment by the Registrar of Voters of Alameda County for the Statewide Direct Primary Election, and announce the results of the June 5, 2018, election.

On motion duly made and seconded, this resolution was adopted by the following vote on July 16, 2018:



PAT KITE

President, Board of Directors
UNION SANITARY DISTRICT

Attest:



MANNY FERNANDEZ
Secretary, Board of Directors
UNION SANITARY DISTRICT

SWEARING IN OF REAPPOINTED BOARDMEMBERS TOM HANDLEY AND JENNIFER TOY

General Manager Eldredge stated Board Clerk McEvoy would administer the oaths of office.

Board Clerk McEvoy administered the oath of office to Reappointed Boardmembers Tom Handley and Jennifer Toy.

President Kite recessed the meeting at 7:04 p.m. for a reception honoring reappointed Boardmembers.

President Kite reconvened the meeting at 7:11 p.m.

ELECTION OF OFFICERS FOR THE BOARD OF DIRECTORS FOR FISCAL YEAR 2019

District Counsel Murphy stated Policy 3070, Boardmember Officers and Committee Membership, was adopted by the Board in December of 2016. The policy states the Board shall annually elect by majority vote the President, Vice-President, and Secretary for one-year terms to coincide with the fiscal year.

It was moved by Vice President Lathi, seconded by Secretary Fernandez, that Anjali Lathi would serve as President, Manny Fernandez would serve as Vice President, and Jennifer Toy would serve as Secretary for Fiscal Year 2019. Motion carried unanimously.

WRITTEN COMMUNICATIONS

There were no written communications.

ORAL COMMUNICATIONS

There were no oral communications.

APPROVE MINUTES OF THE MEETING OF JUNE 25, 2018

It was moved by Director Handley, seconded by Vice President Lathi, to approve the Minutes of the Regular Meeting of June 25, 2018. Motion carried unanimously.

CONSIDER APPROVAL OF UPDATED POLICY NO. 2930, INSPECTION AND PRODUCTION OF PUBLIC RECORDS

This item was reviewed by the Legal/Community Affairs Committee. Board Clerk McEvoy reviewed the desk item prepared by staff showing additional edits to the Policy as requested by the Legal/Community Affairs Committee. The Board agreed to the additional edits by consensus. Staff recommended the Board adopt updated Policy No. 2930, Inspection and Production of Public Records.

It was moved by Vice President Lathi, seconded by Director Fernandez, to Approve Updated Policy No. 2930, Inspection and Production of Public Records. Motion carried unanimously.

CONSIDER APPROVAL OF UPDATED POLICY NO. 3020, BOARD AGENDA PACKET

This item was reviewed by the Legal/Community Affairs Committee. Board Clerk McEvoy stated staff worked in conjunction with legal counsel to simplify the Policy for clarity. Staff recommended the Board approve updated Policy No. 3020, Board Agenda Packet.

It was moved by Vice President Lathi, seconded by Director Handley, to Approve Updated Policy No. 3020, Board Agenda Packet. Motion carried unanimously.

AWARD THE CONSTRUCTION CONTRACT FOR THE CAST IRON/PIPING LINING PROJECT, PHASE VII TO NOR-CAL PIPELINE SERVICES

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated this Project is the seventh phase of the District's effort to use the cured-in-place trenchless method to rehabilitate sewers throughout the service area. The District received three bids for the Project, and Nor-Cal Pipeline Services was the apparent low bidder. Nor-Cal will have 100 calendar days to complete the Project from Notice to Proceed. Staff will provide construction management and inspection for the Project. Staff recommended the Board award the construction contract for the Cast Iron/Piping Lining Project – Phase VII to Nor-Cal Pipeline Services in the amount of \$290,989.

It was moved by Secretary Fernandez, seconded by Director Toy, to Award the Construction Contract for the Cast Iron/Piping Lining Project, Phase VII to Nor-Cal Pipeline Services. Motion carried unanimously.

INFORMATION ITEMS:

Report on the East Bay Dischargers Authority (EBDA) Meeting of June 21, 2018

Director Toy provided an overview of the June 21, 2018, EBDA Commission meeting.

Check Register

Staff answered Boardmember questions regarding the check register included in the Board meeting packet.

COMMITTEE MEETING REPORTS:

The Engineering and Information Technology and Legal/Community Affairs Committees met.

GENERAL MANAGER'S REPORT:

General Manager Eldredge reported the following:

- General Manager Eldredge stated the District will present a ceremonial resolution honoring former EBDA General Manager Mike Connor when he is available to attend a Board meeting in October.
- General Manager Eldredge attended an East Bay Water Recycling Summit, hosted by Dublin San Ramon Services District in June. The group plans to reconvene annually.
- The Annual California Association of Sanitation Agencies Conference will be held in Monterey August 8-10, 2018.
- A Board Closed Session will be held in the Boardroom beginning at 6:00 p.m. on Tuesday, July 17, 2018.
- The Board Workshop scheduled for July 24, 2018, will cover the Draft Newsletter and changes to the Organizational Performance Program Manager position before the Board adjourns to a Closed Session.

OTHER BUSINESS:

Secretary Fernandez stated he attended the Alameda County Special District's Association meeting as alternate.

ADJOURNMENT:

The meeting was adjourned at 7:45 p.m. to a Special Meeting Closed Session in the Boardroom on Tuesday, July 17, 2018, at 6:00 p.m.

SUBMITTED:

ATTEST:



REGINA McEVOY
BOARD CLERK



MANNY FERNANDEZ
SECRETARY

APPROVED:



PAT KITE
PRESIDENT

Adopted this 13th day of August 2018