

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF
UNION SANITARY DISTRICT
March 13, 2017**

CALL TO ORDER

President Handley called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Tom Handley, President
Pat Kite, Vice President
Anjali Lathi, Secretary
Manny Fernandez, Director
Jennifer Toy, Director

ABSENT: None

STAFF: Paul Eldredge, General Manager
Karen Murphy, District Counsel
Sami Ghossain, Technical Services Manager
James Schofield, Collection Services Manager
Pamela Arends-King, Business Services Manager/CFO
Armando Lopez, Treatment & Disposal Services Manager
Robert Simonich, Fabrication, Maintenance, and Construction Manager
Michael Dunning, Environmental Compliance Coach
Curtis Bosick, Associate Engineer
Michelle Powell, Communications and Intergovernmental Relations Coordinator
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

VISITORS: PG&E Customer Relations Manager Allan Lacson
PG&E Supervisor of Industrial Business Energy Solutions Chester Livingston

APPROVAL OF THE MINUTES OF THE MEETING OF FEBRUARY 27, 2017

It was moved by Vice President Kite, seconded by Director Fernandez, to approve the Minutes of the Meeting of February 27, 2017. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF MARCH 6, 2017

It was moved by Vice President Kite, seconded by Director Toy, to approve the Minutes of the Special Meeting of March 6, 2017. Motion carried unanimously.

PG&E STAFF TO PRESENT CALIFORNIA PERFORMANCE OPTIMIZATION PROGRAM INCENTIVE CHECK

General Manager Eldredge introduced PG&E Customer Relations Manager Allan Lacson and PG&E Supervisor of Industrial Business Energy Solutions Chester Livingston. The Board was presented with a check for the District's High Speed Aeration Blower Project.

President Handley recessed the meeting at 7:04 p.m. for a brief photo session with PG&E staff.

President Handley reconvened the meeting at 7:08 p.m.

MONTHLY OPERATIONS REPORT FOR JANUARY 2017

This item was reviewed by the Legal/Community Affairs and Budget & Finance Committees. General Manager Eldredge reported the following:

- Odor Complaints: There was one odor complaint received by Collection Services in January 2017. Details regarding the complaint were included in the Board meeting packet.
- The Cogen system produced 74% of power consumed for the month of January 2017.

Business Services Manager/CFO Arends- King reported the following:

- Revenues:
 - Received \$1.2 million in capacity fees from William Lyon Homes, and \$220,000 in capacity fees from Pulte Homes Corporation for the Peralta Crossing Development in Fremont.
- Expenses:
 - Expenses for all Work Groups were at or below budget.

General Manager Eldredge stated Monthly Operations Reports for each work group were included in the Board meeting packet.

WRITTEN COMMUNICATIONS

There were no written communications.

ORAL COMMUNICATIONS

There were no oral communications.

CONSIDER A RESOLUTION TO ACCEPT THE CONSTRUCTION OF THE NEWARK BACKYARD SANITARY SEWER RELOCATION PROJECT – PHASE 3 FROM MCGUIRE AND HESTER AND AUTHORIZE RECORDATION OF A NOTICE OF COMPLETION

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated this item was the third and final phase of the project to relocate laterals and sewer mains for portions of the City of Newark. Phase

3 included relocation of 100 sanitary sewer laterals to new sanitary sewer mains constructed within the public right-of-way on Bonnie Street, Christine Court, Noel Avenue, Wilma Avenue, and parts of Zulmida Avenue in the City of Newark. Design for the Project was completed in March 2016 by West Yost & Associates. Harris and Associates provided construction management services for the Project. The Project was constructed by McGuire and Hester, and was substantially completed on October 7, 2016. Staff recommended the Board consider a resolution to accept the construction of the Newark Backyard Sanitary Sewer Relocation Project – Phase 3 from McGuire and Hester and authorize recordation of a Notice of Completion.

It was moved by Vice President Kite, seconded by Secretary Lathi, to Adopt Resolution No. 2802, Accepting the Construction of the Newark Backyard Sanitary Sewer Relocation Project – Phase 3 from McGuire and Hester, Located in the City of Newark, California. Motion carried unanimously.

####

RESOLUTION NO. 2802

**ACCEPT THE CONSTRUCTION OF THE
NEWARK BACKYARD SANITARY SEWER
RELOCATION PROJECT – PHASE 3 FROM
MCGUIRE AND HESTER
LOCATED IN THE CITY OF NEWARK, CALIFORNIA**

BE IT HEREBY RESOLVED: That the Board of Directors of the UNION SANITARY DISTRICT accepts the Newark Backyard Sanitary Sewer Relocation Project – Phase 3 from McGuire and Hester, effective March 13, 2017; and

BE IT FURTHER RESOLVED: That the Board of Directors of the UNION SANITARY DISTRICT authorize the General Manager/District Engineer, or his designee, to execute and record a "Notice of Completion" for the Project.

On motion duly made and seconded, this resolution was adopted by the following vote on March 13, 2017:

AYES: Handley, Fernandez, Kite, Lathi, Toy

NOES: None

ABSENT: None

ABSTAIN: None



TOM HANDLEY
President, Board of Directors
Union Sanitary District

Attest:



ANJALI LATHI
Secretary, Board of Directors
Union Sanitary District

CONSIDER A RESOLUTION TO QUITCLAIM PORTIONS OF SANITARY SEWER EASEMENTS LOCATED IN TRACT 1188, TRACT 1276, AND TRACT 1251 IN THE CITY OF NEWARK IN CONJUNCTION WITH THE NEWARK BACKYARD SANITARY SEWER RELOCATION PROJECT

This item was reviewed by the Legal/Community Affairs Committee. Technical Services Manager Ghossain stated the purpose of the Project was to relocate the sewer laterals from backyard sewer mains to new sewer mains located in the streets fronting the homes. A total of 200 sewer laterals were relocated between the three phases of the Newark Backyard Sanitary Sewer Relocation Project. The new laterals were installed, the old sewer mains were abandoned, and the corresponding easements are ready to be quitclaimed. Staff recommended the Board consider a resolution to quitclaim portions of six-foot wide sanitary sewer easements located in Tract 1188, Tract 1276, and Tract 1251 in the City of Newark, associated with the completion of the Newark Backyard Sanitary Sewer Relocation Project – Phase 3.

It was moved by Director Toy, seconded by Secretary Lathi, to Adopt Resolution No. 2803, Quitclaiming Portions of 6-Foot Wide Sanitary Sewer Easements in Tract 1188, Tract 1276, and Tract 1251, in Conjunction with the Newark Backyard Sanitary Sewer Relocation Project – Phase 3, Located in the City of Newark, California. Motion carried unanimously.

####

RESOLUTION NO. 2803

QUITCLAIM PORTIONS OF 6-FOOT WIDE SANITARY SEWER EASEMENTS IN TRACT 1188, TRACT 1276, AND TRACT 1251, IN CONJUNCTION WITH THE NEWARK BACKYARD SANITARY SEWER RELOCATION PROJECT – PHASE 3 LOCATED IN THE CITY OF NEWARK, CALIFORNIA

BE IT HEREBY RESOLVED: That the Board of Directors of the UNION SANITARY DISTRICT quitclaims its interest in portions of the 6-foot wide sanitary sewer easements in Tract 1188, Tract 1276, and Tract 1251 located in the City of Newark and as described by the legal description and plat map attached as Exhibit A, Exhibit B, Exhibit C, Exhibit D, Exhibit E, and Exhibit F.

On motion duly made and seconded, this resolution was adopted by the following vote on March 13, 2017:

AYES: Handley, Fernandez, Kite, Lathi, Toy

NOES: None

ABSENT: None

ABSTAIN: None


TOM HANDLEY
President, Board of Directors
Union Sanitary District

Attest:


ANJALI LATHI
Secretary, Board of Directors
Union Sanitary District

**RECORDING REQUESTED BY
AND WHEN RECORDED
RETURN TO:**

**UNION SANITARY DISTRICT
Regina McEvoy
5072 Benson Road
Union City, CA 94587**

Documentary Transfer Tax \$0.00, consideration less than \$100 (R&T Code 11911)
This instrument is exempt from recording fees (Govt. Code 27383)

QUITCLAIM DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, UNION SANITARY DISTRICT, a public sanitary district, does hereby REMISE, RELEASE AND QUITCLAIM real property in the City of NEWARK, County of Alameda, State of California, described as follows:

Portions of the 6-foot wide sanitary sewer easement located in Tract 1188, Tract 1276 and Tract 1251 located in the City of Newark and as described by the legal description and plat map attached as Exhibit A, Exhibit B, Exhibit C, Exhibit D, Exhibit E, and Exhibit F.

Dated this 14th day of March 2017.



TOM HANDLEY
President, Board of Directors
Union Sanitary District

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Alameda)

On March 14, 2017 before me, Regina Dyan McEvoy, Notary Public
(insert name and title of the officer)

personally appeared Tom Handley
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Regina McEvoy (Seal)

EXHIBIT A

LEGAL DESCRIPTION

QUITCLAIM OF EXISTING SANITARY SEWER EASEMENTS

LANDS SITUATED WITHIN THE CITY OF NEWARK, ALAMEDA COUNTY, CALIFORNIA DESCRIBED AS FOLLOWS:

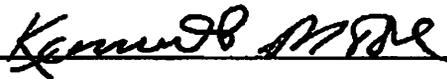
BEING PORTIONS OF TRACT 1276 AS SAID TRACT WAS RECORDED ON AUGUST 19, 1953 IN BOOK 33 OF MAPS AT PAGE 96, OFFICIAL RECORDS OF ALAMEDA COUNTY AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE 6 FOOT WIDE SANITARY SEWER EASEMENTS WITHIN THE FOLLOWING LOTS:

TRACT 1276 BLOCK C

ASSESSOR'S PARCEL NO.	ADDRESS	OWNER
LOT 1 APN 092A091201500	36576 LEONE ST	CALIBO REBECCA
LOT 2 APN 092A091201600	36568 LEONE ST	ALCARAZ JORGE & MARQUEZ ROSALBA
LOT 3 APN 092A091201700	36560 LEONE ST	LUM KARL G & ELEANOR B
LOT 4 APN 092A091201800	36552 LEONE ST	PRIETO SERAFIN & JOANN G
LOT 5 APN 092A091201900	6282 ZULMIDA AVE	BECKER ESTELLA S
LOT 10 APN 092A091202400	36570 CHRISTINE CT	SIMAO EUGENIO & MARIA L
LOT 11 APN 092A091202500	6258 ZULMIDA AVE	MODZELESKI ADAM & RICHARD C

DESCRIPTION PREPARED BY:



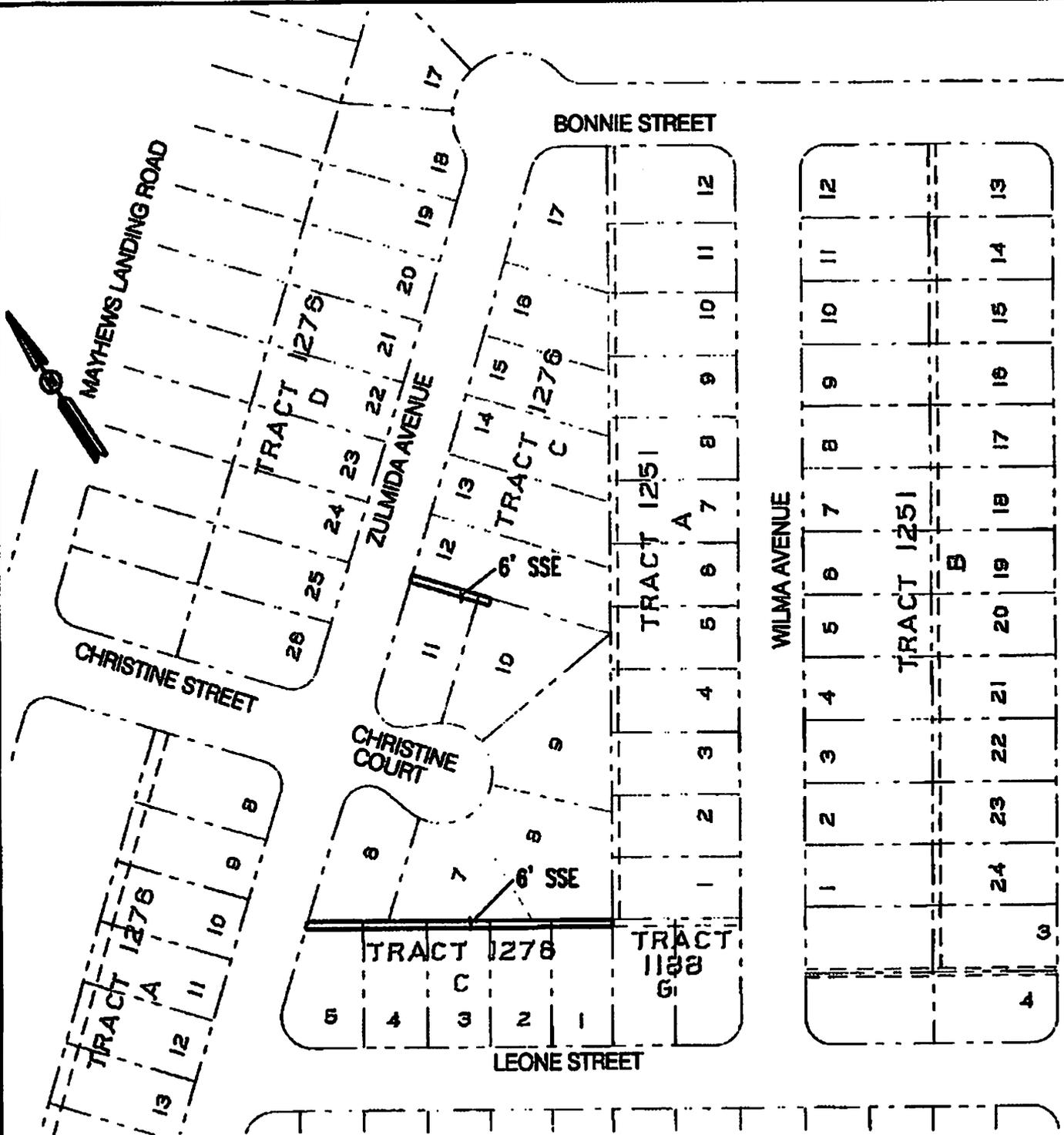
KENNETH P. MOORE, L.S. 4918

DATE 1/18/15

LICENSE EXPIRES 12/30/18

JOB NO. 949-007-03

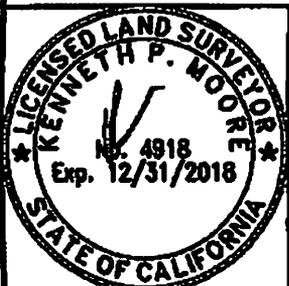
Sheet 1 OF 1



SSE = SANITARY SEWER EASEMENT

WILSEY HAM

3130 La Selva Street, Suite 100 San Mateo, CA 94403 Phone 650-349-2151 Fax 650-345-4921



**EXHIBIT B
PLAT TO ACCOMPANY LEGAL DESCRIPTION**

**TRACT 1276
QUITCLAIM EXISTING SANITARY SEWER EASEMENTS
CITY OF NEWARK ALAMEDA COUNTY CALIFORNIA**

**JOB. NO.
949-014-01**

**SHEET 1 OF 1
SCALE: NONE
DATE: 01-17-17**

EXHIBIT C

LEGAL DESCRIPTION

QUITCLAIM OF EXISTING SANITARY SEWER EASEMENTS

LANDS SITUATED WITHIN THE CITY OF NEWARK, ALAMEDA COUNTY, CALIFORNIA DESCRIBED AS FOLLOWS:

BEING PORTIONS OF TRACT 1251 AS SAID TRACT WAS RECORDED ON APRIL 10, 1953 IN BOOK 33 OF MAPS AT PAGE 65, OFFICIAL RECORDS OF ALAMEDA COUNTY AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE 6 FOOT WIDE SANITARY SEWER EASEMENTS WITHIN THE FOLLOWING LOTS:

TRACT 1251 BLOCK A

ASSESSOR'S PARCEL NO.	ADDRESS	OWNER
LOT 1 APN 092A091201200	6289 WILMA AVE	NODA PABLO M & MARITZA L
LOT 2 APN 092A091201100	6281 WILMA AVE	NGUYEN HAI V & PHUONG N
LOT 3 APN 092A091201000	6273 WILMA AVE	HUDSON MICHAEL T & FIATO SANDY L
LOT 4 APN 092A091200900	6265 WILMA AVE	FROOMIN MARTIN A & WINNIE W TRS
LOT 5 APN 092A091200800	6257 WILMA AVE	CROSS BRIAN T & KIM M TRS
LOT 6 APN 092A091200700	6249 WILMA AVE	TAVARES FRANCISCO J & MARIA L TRS
LOT 7 APN 092A091200600	6241 WILMA AVE	ALEGRE JOSE R & MEJIA DEBORAH A
LOT 8 APN 092A091200500	6233 WILMA AVE	CHENG FRANCIS S & CHAN MINGCHU M
LOT 9 APN 092A091200400	6225 WILMA AVE	FIGUEROA JOSE R & REYESNIETO TAMARA
LOT 10 APN 092A091200300	6217 WILMA AVE	AGUILAR ROBERT C & BERTHA F
LOT 11 APN 092A091200200	6209 WILMA AVE	FUCINE VERONICA F
LOT 12 APN 092A091200100	36591 BONNIE ST	BUISON RICARDO & CARMELITA

EXHIBIT C

LEGAL DESCRIPTION CONTINUED

QUITCLAIM OF EXISTING SANITARY SEWER EASEMENTS

LANDS SITUATED WITHIN THE CITY OF NEWARK, ALAMEDA COUNTY, CALIFORNIA DESCRIBED AS FOLLOWS:

BEING PORTIONS OF TRACT 1251 AS SAID TRACT WAS RECORDED ON APRIL 10, 1953 IN BOOK 33 OF MAPS AT PAGE 65, OFFICIAL RECORDS OF ALAMEDA COUNTY AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE 6 FOOT WIDE SANITARY SEWER EASEMENTS WITHIN THE FOLLOWING LOTS:

TRACT 1251 BLOCK B

ASSESSOR'S PARCEL NO.	ADDRESS	OWNER
LOT 13 APN 092A091300100	36653 BONNIE ST	MARQUES TERESA V TR
LOT 14 APN 092A091300200	6207 NOEL AVE	BRISTOL PATRICIA J
LOT 15 APN 092A091300300	6213 NOEL AVE	HOWELL VALARIE D
LOT 16 APN 092A091300400	6219 NOEL AVE	RAMIREZ NICK R
LOT 17 APN 092A091300500	6225 NOEL AVE	RIVERA MARY S TR
LOT 18 APN 092A091300600	6231 NOEL AVE	SANCHEZ SEVERINO & DONATE ARACELI S
LOT 19 APN 092A091300700	6237 NOEL AVE	PEREZ VICTOR G & GUTIERREZ ANTONIA TRS
LOT 20 APN 092A091300800	6243 NOEL AVE	AUNG MAUNG M & MOH MA M
LOT 21 APN 092A091300900	6249 NOEL AVE	TOSTADO JORGE G & MARIA L TRS
LOT 22 APN 092A091301000	6255 NOEL AVE	GARCIA JUAN & MARIA D
LOT 23 APN 092A091301100	6261 NOEL AVE	CHEN MIAO
LOT 24 APN 092A091301200	6267 NOEL AVE	WILLIAMS STEVEN A

EXHIBIT C

LEGAL DESCRIPTION CONTINUED

QUITCLAIM OF EXISTING SANITARY SEWER EASEMENTS

LANDS SITUATED WITHIN THE CITY OF NEWARK, ALAMEDA COUNTY, CALIFORNIA DESCRIBED AS FOLLOWS:

BEING PORTIONS OF TRACT 1251 AS SAID TRACT WAS RECORDED ON APRIL 10, 1953 IN BOOK 33 OF MAPS AT PAGE 65, OFFICIAL RECORDS OF ALAMEDA COUNTY AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE 6 FOOT WIDE SANITARY SEWER EASEMENTS WITHIN THE FOLLOWING LOTS:

TRACT 1251 BLOCK C

ASSESSOR'S PARCEL NO.	ADDRESS	OWNER
LOT 13 APN 092A091400100	36697 BONNIE ST	OCHOA EDUARDO & ELMABEL
LOT 14 APN 092A091400200	6207 DAIRY AVE	JAIN PIYUSH
LOT 15 APN 092A091400300	6215 DAIRY AVE	LOPEZ JOHN
LOT 16 APN 092A091400400	6223 DAIRY AVE	THEIN KYAW S & ZAYAR
LOT 17 APN 092A091400500	6231 DAIRY AVE	YABUT GORGONIA G & AMY G
LOT 18 APN 092A091400600	6239 DAIRY AVE	PINEDA CRISTINA
LOT 19 APN 092A091400700	6247 DAIRY AVE	TAM SAU F
LOT 20 APN 092A091400800	6255 DAIRY AVE	KONG JOSEPH JR
LOT 21 APN 092A091400900	6263 DAIRY AVE	BLAKESLEE STEPHEN F & ROSE A
LOT 22 APN 092A091401000	6271 DAIRY AVE	FOSTER ALAN D & LORETTA
LOT 23 APN 092A091401100	6279 DAIRY AVE	NEVAREZ FRANCISCO L & MARY A
LOT 24 APN 092A091401200	6285 DAIRY AVE	TRAN TRUNG B & ANNIE E

DESCRIPTION PREPARED BY:



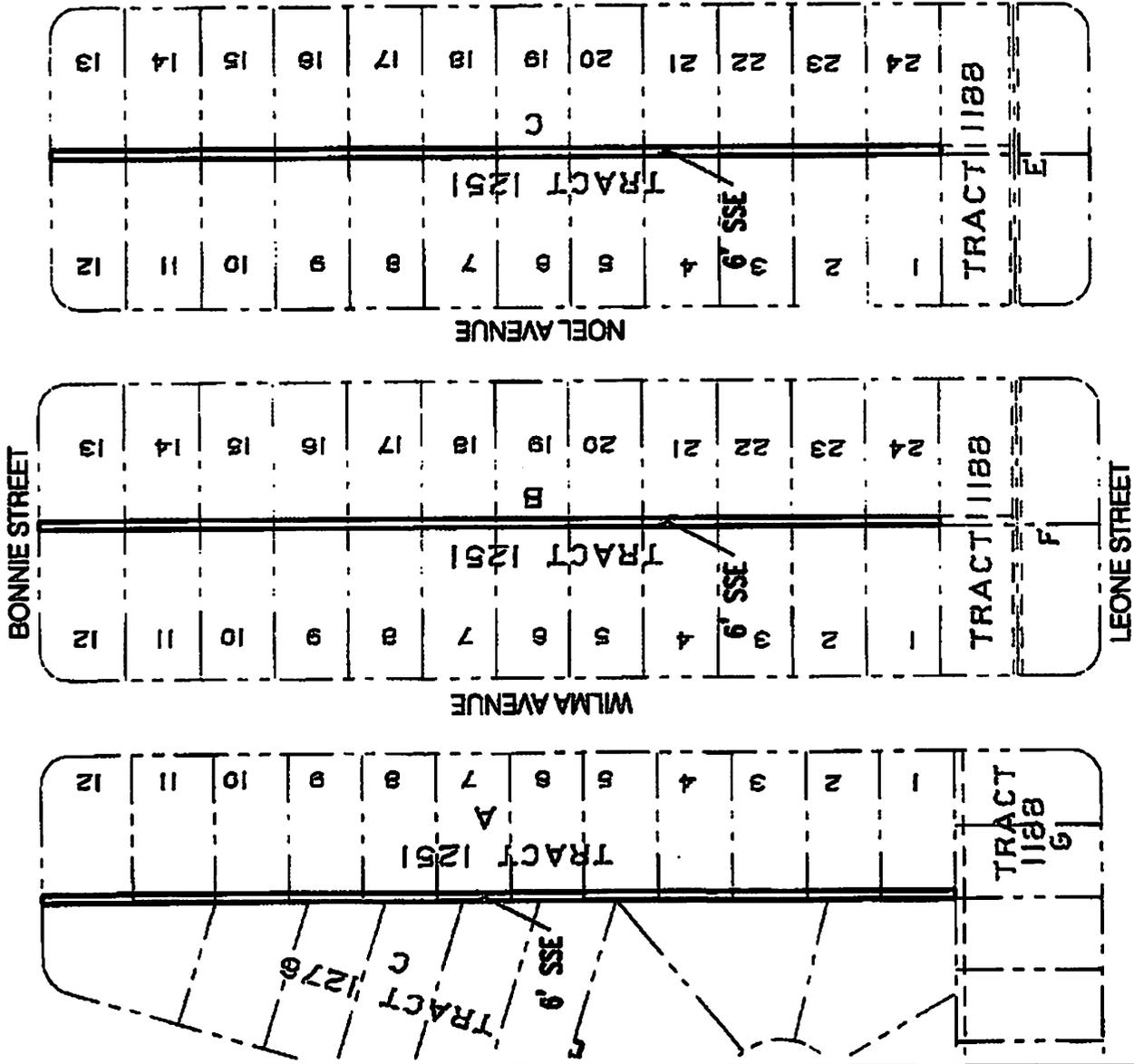
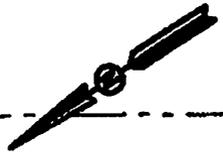
KENNETH P. MOORE, L.S. 4918

DATE 1/18/17

LICENSE EXPIRES 12/30/18

JOB NO. 949-007-03

Sheet 3 OF 3



SSE = SANITARY SEWER EASEMENT

WILSEY HAM

3130 La Selva Street, Suite 100 San Mateo, CA 94403 Phone 650-349-2151 Fax 650-345-4921



EXHIBIT D
 PLAT TO ACCOMPANY LEGAL DESCRIPTION

TRACT 1251
 QUITCLAIM EXISTING SANITARY SEWER EASEMENTS
 CITY OF NEWARK ALAMEDA COUNTY CALIFORNIA

JOB. NO.
 949-014-01

SHEET 1 OF 1
 SCALE: NONE
 DATE: 01-17-17

Original may be found at 0359, 5072 Bonser Road, Union City, CA 94587

EXHIBIT E

LEGAL DESCRIPTION

QUITCLAIM OF EXISTING SANITARY SEWER EASEMENTS

LANDS SITUATED WITHIN THE CITY OF NEWARK, ALAMEDA COUNTY, CALIFORNIA DESCRIBED AS FOLLOWS:

BEING PORTIONS OF TRACT 1188 AS SAID TRACT WAS RECORDED ON JANUARY 30, 1953 IN BOOK 33 OF MAPS AT PAGE 50, OFFICIAL RECORDS OF ALAMEDA COUNTY AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE 3 FOOT WIDE SANITARY SEWER EASEMENTS WITHIN THE FOLLOWING LOTS:

TRACT 1188 BLOCK E

ASSESSOR'S PARCEL NO.	ADDRESS	OWNER
LOT 1 APN 092A091401500	36648 LEONE ST	ATOM FRANCISCO & GERALDINE A
LOT 2 APN 092A091401600	6274 NOEL AVE	PREYBYLA PETER A
LOT 3 APN 092A091401300	6293 DAIRY AVE	ASTRERO ALLAN R & AMYDA R
LOT 4 APN 092A091401400	36670 LEONE ST	NADKARNI DARSHANA
TRACT 1188 BLOCK F		
LOT 1 APN 092A091301500	36614 LEONE ST	MAGSAKAY MARLON C & MAURA A ETAL
LOT 2 APN 092A091301600	6294 WILMA AVE	MEUSER ROBERT M & PATRICIA A
LOT 3 APN 092A091301300	6273 NOEL AVE	AGUILAR ROSEMARY
LOT 4 APN 092A091301400	36630 LEONE ST	BENITES JOSE U & RODRIGUEZ LIVI M

THE 6 FOOT WIDE SANITARY SEWER EASEMENTS WITHIN THE FOLLOWING LOTS:

TRACT 1188 BLOCK E

LOT 3 APN 092A091401300	6293 DAIRY AVE	ASTRERO ALLAN R & AMYDA R
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TRACT 1188 BLOCK F

LOT 3 APN 092A091301300	6273 NOEL AVE	AGUILAR ROSEMARY
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TRACT 1188 BLOCK G

LOT 1 APN 092A091201400	36584 LEONE ST	QUIROZ JOSE M
LOT 2 APN 092A091201300	6297 WILMA AVE	MOSQUEDA GLORIA L & JOSE L ETAL

EXHIBIT E

LEGAL DESCRIPTION CONTINUED

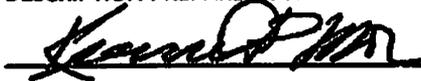
QUITCLAIM OF EXISTING SANITARY SEWER EASEMENTS

CONTINUED:

THE 6 FOOT WIDE SANITARY SEWER EASEMENT WITHIN LOT 4, BLOCK E, TRACT 1188 - 36670
LEONE STREET, AS SAID 6 FOOT WIDE SANITARY SEWER EASEMENT IS DESCRIBED IN THE GRANT OF
EASEMENT RECORDED OCTOBER 1, 1982, INSTRUMENT 82-115400, ALAMEDA COUNTY RECORDS.

THE 6 FOOT WIDE SANITARY SEWER EASEMENT WITHIN LOT 4, BLOCK F, TRACT 1188 - 36630
LEONE STREET, AS SAID 6 FOOT WIDE SANITARY SEWER EASEMENT IS DESCRIBED IN THE GRANT OF
EASEMENT RECORDED AUGUST 1, 1982, INSTRUMENT 82-131918, ALAMEDA COUNTY RECORDS.

DESCRIPTION PREPARED BY:

 1/18/17

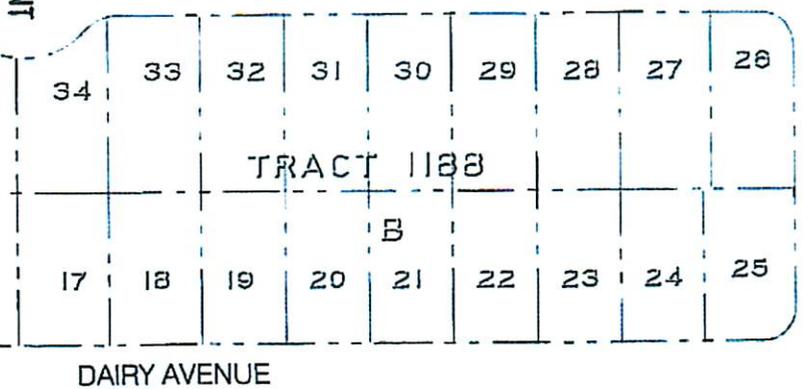
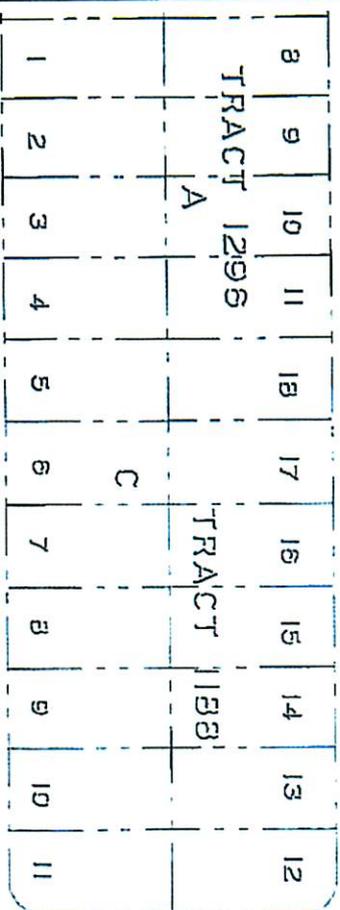
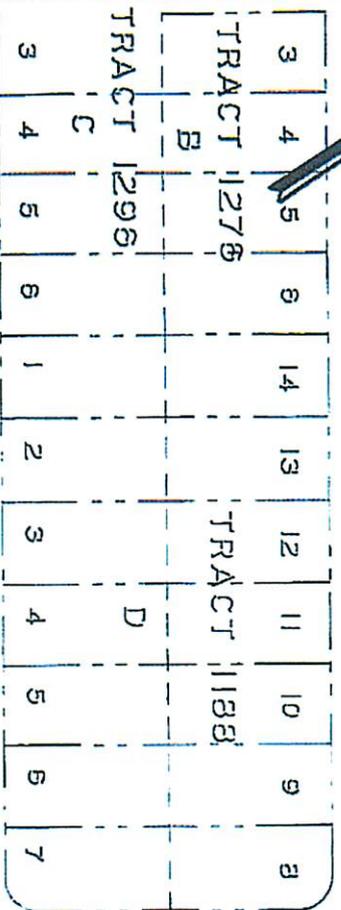
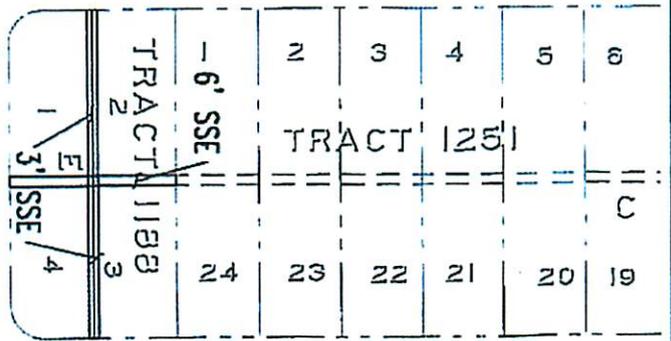
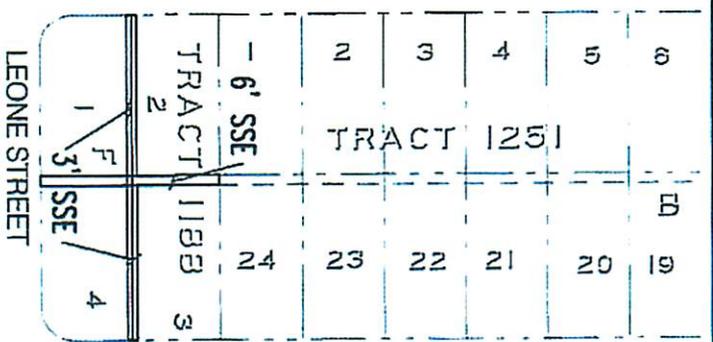
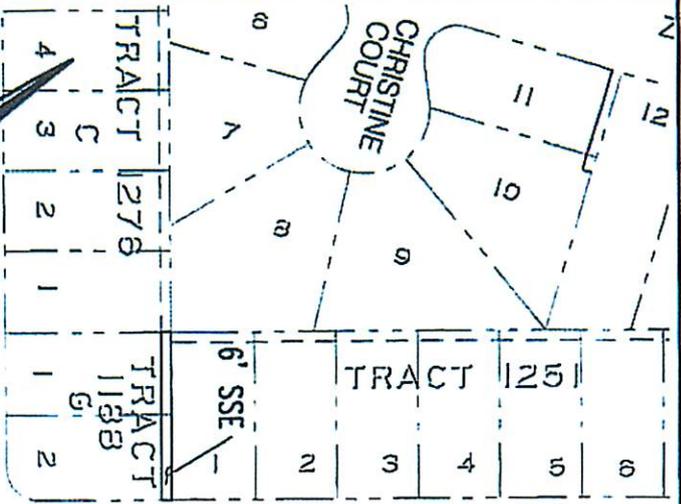
KENNETH P. MOORE, L.S. 4918

DATE

LICENSE EXPIRES 12/30/18

JOB NO. 949-007-03

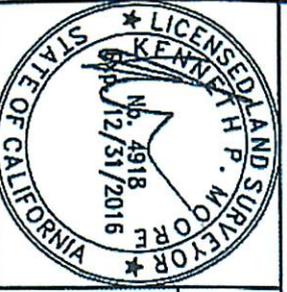
SHEET 2 OF 2



WILSEY WITH HAM
 3130 La Selva Street, Suite 100 San Mateo, CA 94403 Phone 650-349-2151 Fax 650-345-4921

EXHIBIT F
 PLAT TO ACCOMPANY LEGAL DESCRIPTION

TRACT 1188
 QUITCLAIM EXISTING SANITARY SEWER EASEMENTS
 CITY OF NEWARK ALAMEDA COUNTY CALIFORNIA



Original map may be found at USQ, 5072 Benven Road, Union City, CA 94587

JOB. NO. 949-014-01
 SHEET 1 OF 1
 SCALE: NONE
 DATE: 01-17-17

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A PIPELINE CROSSING AGREEMENT WITH THE UNION PACIFIC RAILROAD COMPANY, AND A PIPELINE CROSSING COSTS FUNDING AND REIMBURSEMENT AGREEMENT WITH FREMONT PAT RANCH LLC FOR THE PATTERSON RANCH DEVELOPMENT IN THE CITY OF FREMONT

This item was pulled from the agenda.

REVIEW AND CONSIDER APPROVAL OF PUBLICLY AVAILABLE PAY SCHEDULE

This item was reviewed by the Personnel Committee. Business Services Manager/CFO Arends-King stated the publicly available pay schedule is mandated by CalPERS to ensure consistency between CalPERS employers, and enhance disclosure and transparency of public employee compensation. Staff recommended the Board approve the District's publicly available pay schedule, effective March 1, 2017.

It was moved by Director Toy, seconded by Director Fernandez, to Approve the Publicly Available Pay Schedule Effective March 1, 2017 with the addition of language to clarify the pay schedule reflects bi-weekly compensation. Motion carried unanimously.

####

Union Sanitary District Pay Schedule
UNION SANITARY DISTRICT PAY SCHEDULE

Effective March 1, 2017		
Position Title	Minimum Bi-Weekly Pay Rate	Maximum Bi-Weekly Pay Rate
Accounting and Financial Analyst I	\$3,340.00	\$4,383.75
Accounting and Financial Analyst II	\$3,684.62	\$4,836.06
Accounting Tech Specialist	\$3,257.84	\$3,959.93
Accounting Technician I	\$2,632.62	\$3,199.96
Accounting Technician II	\$2,895.86	\$3,519.93
Administrative Specialist I	\$2,573.25	\$3,127.79
Administrative Specialist II	\$2,708.67	\$3,292.41
Assistant Engineer	\$3,734.56	\$4,901.61
Executive Assistant to the General Manager/Board Secretary	\$3,330.40	\$4,370.40
Assistant Storekeeper	\$2,502.18	\$3,041.42
Associate Engineer	\$4,195.78	\$5,506.96
Buyer I	\$2,830.77	\$3,715.38
Buyer II	\$3,145.30	\$4,128.20
Chemist I	\$3,540.62	\$4,303.64
Chemist II	\$3,717.66	\$4,518.83
Coach, Business Services	\$4,851.38	\$6,367.44
Coach, Capital Improvement Projects	\$5,589.78	\$7,336.58
Coach, Collection Services	\$4,498.05	\$5,903.69
Coach, Customer Service	\$5,589.78	\$7,336.58
Coach, Electrical & Instrumentation	\$4,506.97	\$5,915.39
Coach, Environmental Compliance	\$4,581.41	\$6,013.10
Coach - Mechanical Maintenance	\$4,449.81	\$5,840.37
Coach, Research & Support/Sr. Process Engineer	\$4,970.34	\$6,523.57
Coach, Wastewater Plant Operations	\$4,493.52	\$5,897.75
Collection System Worker I	\$2,658.54	\$3,231.47
Collection System Worker II	\$2,924.41	\$3,554.64
Collection System Trainer	\$3,377.70	\$4,105.61
Communications & Intergovernmental Relations Coordinator	\$3,819.92	\$4,643.13
Construction Inspector I	\$3,093.38	\$3,760.02
Construction Inspector II	\$3,402.71	\$4,136.02
Construction Inspector III	\$3,538.82	\$4,301.46
Customer Service Fee Analyst	\$2,940.47	\$3,574.17
Engineering Technician I	\$2,984.73	\$3,455.19
Engineering Technician II	\$3,283.20	\$3,990.75
Engineering Technician III	\$3,611.53	\$4,389.83
Environmental Compliance (EC) Inspector I	\$2,922.29	\$3,552.06
Environmental Compliance (EC) Inspector II	\$3,287.64	\$3,996.14
Environmental Compliance (EC) Inspector III	\$3,649.28	\$4,435.72
Environmental Compliance (EC) Inspector IV	\$3,904.73	\$4,746.22
Environmental Control (EC) Outreach Representative	\$3,649.28	\$4,224.50
Environmental Health and Safety Program Manager	\$4,116.09	\$5,416.35
Environmental Program Coordinator	\$4,145.08	\$5,440.42

Union Sanitary District Pay Schedule
UNION SANITARY DISTRICT PAY SCHEDULE

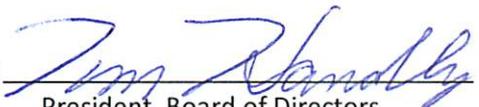
Effective March 1, 2017		
Position Title	Minimum Bi-Weekly Pay Rate	Maximum Bi-Weekly Pay Rate
Fleet Mechanic I	\$2,947.66	\$3,582.90
Fleet Mechanic II	\$3,301.38	\$4,012.85
General Manager	\$7,668.45	\$10,065.27
Human Resources Manager	\$5,102.93	\$6,697.60
Human Resources Analyst II	\$3,483.29	\$4,571.82
Information Technology Administrator	\$4,831.52	\$6,341.37
Information Technology Analyst	\$3,354.14	\$4,402.30
Instrument Tech/Electrician	\$3,630.90	\$4,413.38
Janitor	\$1,971.62	\$2,396.34
Junior Engineer	\$3,361.10	\$4,411.45
Laboratory Director	\$4,403.86	\$5,098.01
Lead Collection System Worker	\$3,216.85	\$3,910.10
Maintenance Assistant	\$1,266.70	\$1,539.68
Manager, Business Services	\$6,963.77	\$9,139.94
Manager, Collection Services	\$6,040.74	\$7,928.47
Manager, Maintenance	\$6,040.74	\$7,928.47
Manager, Technical Services	\$6,707.54	\$8,803.65
Manager, Treatment & Disposal Services	\$6,040.74	\$7,928.47
Mechanic I	\$2,982.05	\$3,624.70
Mechanic II	\$3,339.90	\$4,059.67
Organizational Performance Program Manager	\$4,328.45	\$5,681.10
Painter	\$3,064.78	\$3,725.26
Planner/Scheduler I	\$3,423.72	\$4,161.56
Planner/Scheduler II	\$3,681.66	\$4,475.09
Plant Operations Trainer	\$4,044.48	\$4,916.09
Plant Operator I	\$2,844.95	\$3,458.06
Plant Operator II	\$3,157.91	\$3,838.46
Plant Operator III	\$3,611.14	\$4,389.36
Principal Engineer	\$5,057.42	\$6,637.86
Purchasing Agent	\$3,968.90	\$5,209.17
Receptionist	\$2,250.04	\$2,734.94
Senior Accounting and Financial Analyst	\$4,014.68	\$5,269.27
Senior Database Administrator / Developer	\$4,294.74	\$5,636.85
Senior Engineer	\$4,496.97	\$5,902.27
Senior Geographic Information System (GIS)/Database Administrator	\$4,294.74	\$5,636.85
Senior Information Technology Analyst	\$3,726.82	\$4,891.44
Senior Network Administrator	\$4,112.95	\$5,398.25
Senior Planner/Scheduler	\$4,026.02	\$5,284.14
Senior Process Engineer	\$4,496.97	\$5,902.27
Storekeeper I	\$3,163.91	\$3,845.76
Storekeeper II	\$3,322.10	\$4,038.04
Training and Emergency Response Program Manager	\$3,969.75	\$5,210.30
Utility Worker	\$2,428.82	\$2,952.24

Union Sanitary District Pay Schedule

UNION SANITARY DISTRICT PAY SCHEDULE

Effective March 1, 2017		
Position Title	Minimum Bi-Weekly Pay Rate	Maximum Bi-Weekly Pay Rate

Board of Directors: Directors meet or serve in their official capacity 3 – 12 times per month with a maximum of six paid meetings/month at a rate of \$212.10 per meeting and are paid for a maximum of one meeting per day.

Approved by: 
President, Board of Directors

Date: 3-13-17

CONSIDER APPROVAL OF A STRATEGIC COMMUNICATION PLAN AND REBRANDING INITIATIVE

General Manager Eldredge stated the Board formed an Ad Hoc Subcommittee for Communications Strategy in February 2016. The Ad Hoc met several times over a twelve month period to discuss and provide staff direction regarding development of a comprehensive communication strategy that would include social media. Staff prepared a Draft Strategic Communication Plan, which was reviewed by the Board at a workshop in January. The workshop included a discussion which resulted in the Board directing staff to separate the rebranding initiative component from the Draft Strategic Communication Plan. General Manager Eldredge requested the Board consider approval of the Draft Strategic Communication Plan, decide if and when the Plan should be implemented, and provide direction regarding the level of priority for the Rebranding Initiative.

Communications and Intergovernmental Relations Coordinator Powell stated it was staff's recommendation that if the Board would like the Rebranding Initiative to take precedence, the implementation of the Strategic Communication Plan should be limited to the items outlined in the staff report.

General Manager Eldredge requested the Board provide clarification regarding the essential elements of the Rebranding Initiative. Staff's interpretation of the feedback received at the Board workshop was to consider the following: a refresh of the District logo, a different color palate, use of a shorthand name, and creation of a tagline.

General Manager Eldredge and Communications and Governmental Relations Coordinator Powell stated that changes to the existing Rebranding Initiative would affect the timeline included in the Board meeting packet.

General Manager Eldredge noted that other agencies have begun the rebranding process by the use of focus groups to quantify customer satisfaction and understanding of the given agency's function. The Board agreed by consensus that external focus groups would not be necessary to begin the rebranding process.

Director Toy suggested staff consider preparing a survey to gage customer expectations to be integrated into the District's Centennial Open House celebration in May 2018.

General Manager Eldredge stated it is the intent that internal stakeholders would be involved during the rebranding process. Staff will provide updates to the Board regarding the Rebranding Initiative timeline and budget, and would seek further Board direction as needed.

It was moved by Secretary Lathi, seconded by Director Toy, to Approve the Strategic Communication Plan, Implement the Limited Version of the Strategic Communication Plan Included in the Staff Report, Declare the Rebranding Initiative as the Higher Priority, Direct Staff to Broaden the Approach of the Rebranding Initiative to Provide Greater Flexibility, and Proceed with the Rebranding Initiative using the Schedule Included in the Board Meeting Packet. Motion carried unanimously.

INFORMATION ITEMS:

Medication Take Back Pilot Program Update

Environmental Compliance Coach Dunning stated the District began operating a Medication Take Back Pilot program in 2006, and collected and safely disposed of over nine tons of expired or unused medications. The program began with one day take back events at local pharmacies, and grew to include the setup of drop off bins for the disposal of unused and expired prescription and non-prescription medication. District staff promoted the program through outreach events and a campaign to educate the public regarding the program. The Alameda County Safe Drug Disposal Ordinance, adopted in 2012, requires pharmaceutical manufacturers to take responsibility for the disposal of unused and expired medications sold in Alameda County. The Ordinance was the first of its kind in the country and was unsuccessfully challenged in court before the Alameda County Environmental Health Department was tasked with implementing the Ordinance in 2015. The MED Project LLC was created by the pharmaceutical industry to meet the requirements of the Ordinance. As of January 2017, there were 10 medication collection kiosks operated by the MED Project LLC in Alameda County. Moving forward, the cost, day to day operations, and oversight of the program will be handled by the MED Project LLC. Union Sanitary District will continue to participate in the Alameda MEDS Coalition to support implementation and expansion of the take back program.

Check Register

All questions were answered to the Board's satisfaction.

COMMITTEE MEETING REPORTS:

The Budget & Finance Committee, Legal/Community Affairs, Engineering and Information Technology, and Personnel Committees met.

GENERAL MANAGER'S REPORT:

General Manager Eldredge reported the following:

- The District Messaging Board Workshop will be held in the Boardroom at 6:00 p.m. on March 14, 2017.
- The City of Fremont State of the City Luncheon will be held March 31, 2017.
- Treatment & Disposal Services Manager Lopez returned to the office after attending the 2017 Water and Wastewater Leadership Center two week program.
- Recognized Associate Engineer Curtis Bosick in the audience.

OTHER BUSINESS:

Vice President Kite stated she attended the Alameda County Science and Engineering Fair.

Director Toy stated she attended the recent Alameda County Water District Financing Authority meeting.

ADJOURNMENT:

The meeting was adjourned at 7:56 p.m. to the District Messaging Board Workshop in the Boardroom on Tuesday, March 14, 2017, at 6:00 p.m.

The Board will then adjourn to the next scheduled Regular Board Meeting to be held in the Boardroom on Monday, March 27, 2017, at 7:00 p.m.

SUBMITTED:



REGINA McEVOY
BOARD CLERK

ATTEST:



ANJALI LATHI
SECRETARY

APPROVED:



TOM HANDLEY
PRESIDENT

Adopted this 27th day of March, 2017