



**UNION SANITARY DISTRICT BOARD MEETING/
UNION SANITARY DISTRICT FINANCING AUTHORITY
AGENDA**

**Monday, September 28, 2020
Regular Meeting - 4:00 P.M.**

**Union Sanitary District
Administration Building
5072 Benson Road
Union City, CA 94587**

Directors
Manny Fernandez
Tom Handley
Pat Kite
Anjali Lathi
Jennifer Toy

Officers
Paul R. Eldredge
*General Manager/
District Engineer*

Karen W. Murphy
Attorney

CORONAVIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County March 31, 2020 Updated Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the Monday, September 28, 2020, Regular Board Meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. **To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by following the steps listed below to listen to the Board Meeting, and may provide public comment by sending comments to the Board Clerk by email at assistanttogm@unionsanitary.ca.gov or via voicemail by calling 510-477-7599 before 3:00 p.m. on the date of the meeting.** Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Board President's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations should email or call the Board Clerk who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Union Sanitary District procedure for resolving reasonable accommodation requests.

To listen to this Regular Board Meeting:

Call: 1-888-788-0099 or 1-877-853-5247

Meeting ID: 871 1048 0143 #

Participant ID: #

Click the Zoom link below to watch and listen:
<https://us02web.zoom.us/j/87110480143>

1. Call to Order.

2. ~~Salute to the Flag.~~ (This item has been suspended due to the COVID-19 pandemic.)

3. Roll Call.

- Motion 4. Approve Minutes of the Union Sanitary District Board Meeting of September 14, 2020.

- Motion 5. Approve Minutes of the Union Sanitary District Special Board Meeting of September 16, 2020.

- Information 6. August 2020 Monthly Operations Report *(to be reviewed by the Budget & Finance and Legal/Community Affairs Committee)*.

7. Written Communications.

8. Public Comment.
Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available in the Boardroom and are requested to be completed prior to the start of the meeting.

- Motion 9. Award the Construction Contract of the Aeration Blower No. 11 Project to Western Water Constructors, Inc. *(to be reviewed by the Engineering and Information Technology Committee)*.

- Motion 10. Review and Approve Job Descriptions and Salary Range for Environmental Health & Safety Specialist and Senior HR Analyst *(to be reviewed by the Personnel Committee)*.

- Motion 11. Review and Approve Job Description, Salary Range, and Side Letter Agreement Between the District and Service Employees International Union Local 1021 (SEIU) for Control Systems Specialist *(to be reviewed by the Personnel Committee)*.

- Direction 12. Discuss and Provide Direction Regarding Potential Use of Video for Virtual Board Meetings.

- Information 13. Status Report on Computer Purchase and Student Loan Program *(to be reviewed by the Budget & Finance Committee)*.

- Information 14. Annual Report to Union City Fiscal Year 2020 *(to be reviewed by the Legislative Committee)*.

- Information 15. COVID-19 Update.

- Information 16. Check Register.

- Information 17. Committee Meeting Reports. *(No Board action is taken at Committee meetings)*:
 - a. Legislative Committee – Wednesday, September 23, 2020, 1:30 p.m.
 - Director Lathi and Director Fernandez
 - b. Legal/Community Affairs Committee – Thursday, September 24, 2020, at 1:00 p.m.

- Director Toy and Director Fernandez
- c. Personnel Committee – Thursday, September 24, 2020, at 1:30 p.m.
 - Director Kite and Director Handley
- d. Budget & Finance Committee – Friday, September 25, 2020, at 10:00 a.m.
 - Director Kite and Director Toy
- e. Engineering and Information Technology Committee – Friday, September 25, 2020, at 11:00 a.m.
 - Director Lathi and Director Handley
- f. Audit Committee – will not meet.

Information

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18. General Manager’s Report. (*Information on recent issues of interest to the Board*).
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19. Other Business:
- a. Comments and questions. *Directors can share information relating to District business and are welcome to request information from staff.*
 - b. Scheduling matters for future consideration.
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20. Adjournment – The Board will adjourn to a Special Meeting Closed Session to be held virtually on Thursday, October 1, 2020, at 4:00 p.m.
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21. Adjournment – The Board will then adjourn to the next Regular Board Meeting to be held virtually on Monday, October 12, 2020, at 4:00 p.m.
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The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager’s office at (510) 477-7503 at least 24 hours in advance of the meeting.