



**UNION SANITARY DISTRICT BOARD MEETING/  
UNION SANITARY DISTRICT FINANCING AUTHORITY  
AGENDA**

**Monday, September 14, 2020  
Regular Meeting - 4:00 P.M.**

**Union Sanitary District  
Administration Building  
5072 Benson Road  
Union City, CA 94587**

**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**CORONAVIRUS (COVID-19) ADVISORY NOTICE**

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County March 31, 2020 Updated Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the Monday, September 14, 2020, Regular Board Meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. **To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by following the steps listed below to listen to the Board Meeting, and may provide public comment by sending comments to the Board Clerk by email at [assistanttogm@unionsanitary.ca.gov](mailto:assistanttogm@unionsanitary.ca.gov) or via voicemail by calling 510-477-7599 before 3:00 p.m. on the date of the meeting.** Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Board President's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations should email or call the Board Clerk who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Union Sanitary District procedure for resolving reasonable accommodation requests.

To listen to this Regular Board Meeting:

Call: 1-888-788-0099 or 1-877-853-5247

Meeting ID: 861 5217 4420 #

Participant ID: #

Click the Zoom link below to watch and listen:  
<https://us02web.zoom.us/j/86152174420>

1. Call to Order.

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2. ~~Salute to the Flag.~~ (This item has been suspended due to the COVID-19 pandemic.)

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3. Roll Call.

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- Motion 4. Approve Minutes of the Union Sanitary District Board Meeting of August 24, 2020.

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- Motion 5. Approve Minutes of the Union Sanitary District Special Board Meeting of August 27, 2020.

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- Information 6. Fourth Quarter Fiscal Year 2020 District-Wide Balanced Scorecard Measures *(to be reviewed by the Legal/Community Affairs Committee)*.

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7. Written Communications.

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8. Public Comment.  
Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available in the Boardroom and are requested to be completed prior to the start of the meeting.

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- Motion 9. Designate and Appoint Two Board Representatives to Ad Hoc Subcommittee on General Manager Contract Negotiations.

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- Motion 10. Review and Consider Approval of Policy No. 3045, Board Education and Training Budget *(to be reviewed by the Legal/Community Affairs Committee)*.

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- Motion 11. Consider a Resolution to Accept Sanitary Sewer Easements for Tract 8417 – Sanctuary Village 1 and Tract 8419 – Sanctuary Village 3, Located at Cherry Street and Stevenson Boulevard, in the City of Newark *(to be reviewed by the Legal/Community Affairs Committee)*.

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- Motion 12. Review and Consider Approval of Electronic Signature Policy *(to be reviewed by the Legal/Community Affairs Committee)*.

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- Motion 13. Determine that All Bids Received for the Supply Agreement for the Standby Power Generation System Upgrade Project are Non-Responsive, and Reject All Bids; and Direct District Staff to Negotiate a Supply Agreement, Starting with Apparent Low Bidder Cummins Sales and Service, or Alternative Action *(to be reviewed by the Engineering and Information Technology Committee)*..

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- Information 14. Status of Priority 1 Capital Improvement Program Projects *(to be reviewed by the Engineering and Information Technology Committee)*.

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- Information 15. Fourth Quarterly Report on the Capital Improvement Program for FY20 *(to be reviewed by the Engineering and Information Technology Committee)*.

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- Information 16. Report on the East Bay Dischargers Authority Meeting of August 20, 2020.

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- Information 17. COVID-19 Update.
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- Information 18. Check Register.
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- Information 19. Committee Meeting Reports. *(No Board action is taken at Committee meetings):*
- a. Legal/Community Affairs Committee – Thursday, September 10, 2020, at 1:00 p.m.
    - Director Toy and Director Fernandez
  - b. Engineering and Information Technology Committee – Friday, September 11, 2020, at 3:15 p.m.
    - Director Lathi and Director Handley
  - c. Legislative Committee – will not meet.
  - d. Personnel Committee – will not meet.
  - e. Audit Committee – will not meet.
  - f. Budget & Finance Committee – will not meet.
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- Information 20. General Manager’s Report. *(Information on recent issues of interest to the Board).*
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21. Other Business:
- a. Comments and questions. *Directors can share information relating to District business and are welcome to request information from staff.*
  - b. Scheduling matters for future consideration.
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22. Adjournment – The Board will adjourn to a Special Meeting Closed Session to be held virtually on Wednesday, September 23, 2020, at 4:00 p.m.
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23. Adjournment – The Board will then adjourn to the next Regular Board Meeting to be held virtually on Monday, September 28, 2020, at 4:00 p.m.
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The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager’s office at (510) 477-7503 at least 24 hours in advance of the meeting.