



SPECIAL BOARD MEETING AGENDA

Monday, December 18, 2017

Special Meeting - 7:00 P.M.

Directors

Manny Fernandez
Tom Handley
Pat Kite
Anjali Lathi
Jennifer Toy

Union Sanitary District
Administration Building
5072 Benson Road
Union City, CA 94587

Officers

Paul R. Eldredge
*General Manager/
District Engineer*

Karen W. Murphy
Attorney

1. Call to Order.

2. Pledge of Allegiance.

3. Roll Call.

- Motion 4. Approve Minutes of the Special Meeting of December 4, 2017.

- Information 5. Balanced Scorecard *(to be reviewed by the Legal/Community Affairs Committee)*.
 - a. First Quarter FY 18 District-wide Balanced Scorecard Measures.
 - b. Collection Services Work Group Process Scorecard.

6. Written Communications.

7. Oral Communications.

*The public may provide oral comments at regular and special Board meetings; however, whenever possible, written statements are preferred **(to be received at the Union Sanitary District office at least one working day prior to the meeting)**. This portion of the agenda is where a member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction that is not on the agenda. If the subject relates to an agenda item, the speaker should address the Board at the time the item is considered. Oral comments are limited to three minutes per individuals, with a maximum of 30 minutes per subject. Speaker's cards will be available in the Boardroom and are to be completed prior to discussion.*

- Motion 8. Authorize the General Manager to Execute Task Order No. 2 with Brown and Caldwell for the Primary Digester No. 7 Project *(to be reviewed by the Engineering and Information Technology Committee)*.

- Motion 9. Review and Approve Publicly Available Pay Schedule *(to be reviewed by the Personnel Committee)*.

- Direction 10. Receive Centennial Open House Planning Update and Provide Direction.

- Information 11. Legislative Update on Regional, State, and National Issues of Interest to the Board *(to be reviewed by the Legislative Committee)*.

- Information 12. California Association of Sanitation Agencies (CASA) 2017 Annual Conference.

- Information 13. Consultant Shortlists for Capital Improvement Projects *(to be reviewed by the Engineering and Information Technology Committee)*.

Information

14. Check Register.

Information

15. Committee Meeting Reports. *(No Board action is taken at Committee meetings):*

- a. Personnel Committee – Wednesday, December 13, 2017, at 10:00 a.m.
 - Director Kite and Director Toy
 - b. Legal/Community Affairs Committee – Wednesday, December 13, 2017, at 11:30 a.m.
 - Director Fernandez and Director Lathi
 - c. Engineering and Information Technology Committee – Thursday, December 14, 2017, at 9:15 a.m.
 - Director Fernandez and Director Kite
 - d. Legislative Committee – Friday, December 15, 2017, at 11:30 a.m.
 - Director Lathi and Director Toy
 - e. Audit Committee – will not meet.
 - f. Budget & Finance Committee – will not meet.
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Information

16. General Manager’s Report. *(Information on recent issues of interest to the Board).*

17. Other Business:

- a. Comments and questions. *Directors can share information relating to District business and are welcome to request information from staff.*
 - b. Scheduling matters for future consideration.
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18. Adjournment – The Board will adjourn to the next Regular Meeting in the Boardroom on Monday, January 8, 2018, at 7:00 p.m.

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If the subject relates to an agenda item, the speaker should address the Board at the time the item is considered. If the subject is within the Board’s jurisdiction but not on the agenda, the speaker will be heard at the time “Oral Communications” is calendared. Oral comments are limited to three minutes per individual, with a maximum of 30 minutes per subject. Speaker’s cards will be available in the Boardroom and are to be completed prior to discussion of the agenda item.

The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager’s office at (510) 477-7503 at least 24 hours in advance of the meeting. THE PUBLIC IS INVITED TO ATTEND