

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF
UNION SANITARY DISTRICT
February 8, 2016**

CALL TO ORDER

President Toy called the meeting to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Jennifer Toy, President
Tom Handley, Vice President
Pat Kite, Secretary
Manny Fernandez, Director
Anjali Lathi, Director

STAFF: Paul Eldredge, General Manager
Karen Murphy, District Counsel
James Schofield, Collection Services Manager
Robert Simonich, Fabrication, Maintenance, and Construction (FMC) Manager
Sami Ghossain, Technical Services Manager
Pamela Arends-King, Business Services Manager/CFO
Sheila Tolbert, Human Resources Manager
Michelle Powell, Communications and Intergovernmental Relations Coordinator
Mohammad Ghoury, Engineering Technician II
Kristina Silva, Administrative Specialist

GUEST: Alice Johnson, League of Women Voters

APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY 25, 2016

It was moved by Director Handley, seconded by Director Fernandez, to approve the Minutes of the Meeting of January 25, 2016 as presented at meeting. Motion carried unanimously.

MONTHLY OPERATIONS REPORT FOR NOVEMBER AND DECEMBER 2015

This item was reviewed by the Budget & Finance Committee. General Manager Eldredge stated there was one odor complaint in November and one in December. Both odor complaints came from Union City in the vicinity of the sink hole. Collection Services is chemically dosing the lines impacted by the sink hole regularly to help control odors until the repairs are completed.

An abridged overview of the financials was given.

Business Services Manager/CFO Arends-King reported on the December financials.

- Revenues:
 - 52% of Sewer Service Charges Budget have been received
 - 82% of Capacity Fees Budget have been received to date. The reason for the higher than normal percentage for this time period is due to new developments in District's service area
- Expenses were representative of typical expenses for the period stated
- Short term investments were purchased in November and December maturing between 1-2 years

General Manager Eldredge stated that the Cogeneration generator power production had slightly dropped in the month of December due to mechanical issues and repairs on warranty items of the generator engines.

WRITTEN COMMUNICATIONS

There were no written communications.

ORAL COMMUNICATIONS

There were no oral communications.

APPROVE NEW COLLECTION SERVICES TRAINER – JOB DESCRIPTION AND SALARY

This item was reviewed by the Personnel Committee. Collection Services Manager Schofield stated that in an effort to prevent the Collection Services (CS) Work Group from falling behind in critical safety training, the Work Group is proposing to create the new position. The responsibilities of this position will include preparing new equipment Standard Operating Procedures and Training modules and developing and conducting classroom and practical presentations, as well as the responsibilities of the CS Planner. Due to recent retirements and recent new hires, 30% of District CS employees have less than 3 years' experience with waste water, which will require the need for safety training.

The CS Trainer will be a two year pilot position that will be reevaluated on an annual basis to determine if there is an ongoing need.

General Manager Eldredge clarified that the position will not add staff to the District; the position will include responsibilities of an existing position.

It was moved by Director Handley, seconded by Director Kite, to Approve the Class Description and Salary for the Position of Collection Services Trainer. Motion carried unanimously.

CONSIDER PARTICIPATION IN THE ANNUAL "SCIENCE IN THE PARK" EVENT TO BE HELD OCTOBER 1, 2016

This item was reviewed by the Budget & Finance Committee. General Manager Eldredge noted that the Science in the Park annual event encourages the exploration of science and will be located in Hayward. The event location is outside our service area; however,

it will benefit schools and education foundations in our service area. The event would increase the District's outreach possibilities.

Two sponsorship possibilities were discussed; sponsorships in the amount of \$1,000 and \$2,500.

It was moved by Director Kite, seconded by Director Fernandez, to Direct District Staff to participate in the "Science in the Park" Event to be Held October 1, 2016 with a sponsorship in the amount of \$1,000. Motion carried unanimously.

CONSIDER A RESOLUTION TO ACCEPT THE CONSTRUCTION OF MISCELLANEOUS SANITARY SEWER SPOT REPAIRS PROJECT – PHASE VI FROM CRATUS, INC. AND AUTHORIZE THE RECORDATION OF A NOTICE OF COMPLETION

This item was reviewed by the Construction Committee. Technical Services Manager Ghossain stated the construction contract was awarded June 2015. The purpose of the project was to repair the existing gravity sewer structural defects, such as cracks and sags that were identified through the District's television inspection program. The project was designed in-house. The project was substantially completed November 2015. All punchlist items have been completed by the contractor. Technical Services Manager Ghossain discussed the three change orders associated with the project.

It was moved by Director Fernandez, seconded by Director Kite to Adopt Resolution No. 2773 Accepting Construction of the Miscellaneous Sanitary Sewer Spot Repairs Project – Phase VI From Cratus, Inc. Located in Union City, California and Fremont, California and Authorize the Recordation of a Notice of Completion. Motion carried unanimously.

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RESOLUTION NO. 2773

ACCEPT CONSTRUCTION OF THE
MISCELLANEOUS SANITARY SEWER
SPOT REPAIRS PROJECT – PHASE VI
FROM CRATUS, INC.
LOCATED IN UNION CITY, CALIFORNIA AND FREMONT, CALIFORNIA

RESOLVED: That the Board of Directors of the UNION SANITARY DISTRICT hereby accepts Miscellaneous Sanitary Sewer Spot Repairs Project – Phase VI from Cratus, Inc., effective February 8, 2016, and be it

FURTHER RESOLVED: That the Board of Directors of the UNION SANITARY DISTRICT authorize the General Manager/District Engineer, or his designee, to execute and record a "Notice of Completion" for the Project.

On motion duly made and seconded, this resolution was adopted by the following vote on February 8, 2016:

AYES: Fernandez, Handley, Kite, Lathi, Toy

NOES: None

ABSENT: None

ABSTAIN: None



JENNIFER TOY
President, Board of Directors
Union Sanitary District

Attest:



PAT KITE
Secretary, Board of Directors
Union Sanitary District

CONSIDER A RESOLUTION TO ACCEPT THE CONSTRUCTION OF THE NEWARK BACKYARD SANITARY SEWER RELOCATION PROJECT – PHASE 2 FROM RANGER PIPELINES, INC. AND AUTHORIZE RECORDATION OF A NOTICE OF COMPLETION

This item was reviewed by the Construction Committee. Technical Services Manager Ghossain stated that the Board awarded the construction contract in April 2015. The project consisted of laterals and sewer mains relocated from backyard easements to public right-of-ways. West Yost Engineers provided the design. The project was substantially completed on November 13. All punchlist work has been completed. There were a total of five change orders amounting to 2.1% of the construction contract. Technical Services Manager Ghossain discussed the significant change orders.

It was moved by Director Kite, seconded by Director Handley, to Adopt Resolution No. 2774 Accepting the Construction of the Newark Backyard Sanitary Sewer Relocation Project – Phase 2 From Ranger Pipelines, Inc. Located in the City of Newark, California and Authorize the Recordation of a Notice of Completion. Motion carried unanimously.

####

RESOLUTION NO. 2774

ACCEPT THE CONSTRUCTION OF THE
NEWARK BACKYARD SANITARY SEWER RELOCATION
PROJECT – PHASE 2
FROM RANGER PIPELINES, INC.
LOCATED IN THE CITY OF NEWARK, CALIFORNIA

RESOLVED: That the Board of Directors of the UNION SANITARY DISTRICT that hereby accepts the Newark Backyard Sanitary Sewer Relocation Project – Phase 2 from Ranger Pipelines, Inc. effective February 8, 2016; and be it

FURTHER RESOLVED: That the Board of Directors of the UNION SANITARY DISTRICT authorize the General Manager/District Engineer, or his designee, to execute and record a "Notice of Completion" for the Project.

On motion duly made and seconded, this resolution was adopted by the following vote on February 8, 2016:

AYES: Fernandez, Handley, Kite, Lathi, Toy
NOES: None
ABSENT: None
ABSTAIN: None



JENNIFER TOY
President, Board of Directors
Union Sanitary District

Attest:



PAT KITE
Secretary, Board of Directors
Union Sanitary District

CONSIDER A RESOLUTION TO QUITCLAIM PORTIONS OF SANITARY SEWER EASEMENTS LOCATED IN TRACT 1188, TRACT 1276, AND TRACT 1296 IN THE CITY OF NEWARK IN CONJUNCTION WITH THE NEWARK BACKYARD SANITARY SEWER RELOCATION PROJECT – PHASE 2

This item was reviewed by the Legal/Community Affairs Committee. Technical Services Manager Ghossain stated that the laterals had been relocated to the public right-of-ways during Phase 2 of the Newark Backyard Sanitary Sewer Relocation. With the relocation of the laterals, the need for the portion of easements has become obsolete.

It was moved by Director Lathi, seconded by Director Fernandez, to Adopt Resolution No. 2775 Quitclaiming Portions of Sanitary Sewer Easements Located in Tract 1188, Tract 1276 and Tract 1296 in the City of Newark in Conjunction with the Newark Backyard Sanitary Sewer Relocation Project – Phase 2. Motion carried unanimously.

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RESOLUTION NO. 2775

QUITCLAIM PORTIONS OF 6-FOOT WIDE SANITARY SEWER EASEMENTS IN
TRACT 1188, TRACT 1276, AND TRACT 1296
LOCATED IN THE CITY OF NEWARK, CALIFORNIA, IN CONJUNCTION WITH THE
NEWARK BACKYARD SANITARY SEWER RELOCATION PROJECT – PHASE 2

RESOLVED: That the Board of Directors of the UNION SANITARY DISTRICT hereby quitclaims its interest in portions of the 6-foot wide sanitary sewer easements in Tract 1188, Tract 1276 and Tract 1296 located in the city of Newark and as described by the legal description and plat map attached as Exhibit A, Exhibit B, Exhibit C and Exhibit D.

On motion duly made and seconded, this resolution was adopted by the following vote on February 8, 2016:

AYES: Fernandez, Handley, Kite, Lathi, Toy

NOES: None

ABSENT: None

ABSTAIN: None

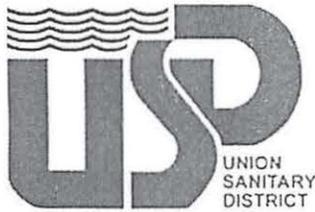


JENNIFER TOY
President, Board of Directors
Union Sanitary District

Attest:



PAT KITE
Secretary, Board of Directors
Union Sanitary District



RECORDING REQUESTED BY
AND WHEN RECORDED
RETURN TO:

Regina McEvoy
Union Sanitary District
5072 Benson Road
Union City, CA 94587

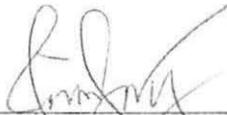
NO RECORDING FEE – PER GOVERNMENT CODE SECTIONS 6103 & 27283

QUITCLAIM DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, UNION SANITARY DISTRICT, a public sanitary district, does hereby REMISE, RELEASE, AND QUITCLAIM real property in the City of Newark, County of Alameda, state of California, described as follows:

Portions of the 6-foot wide sanitary sewer easement located in Tract 1188, Tract 1276 and Tract 1296 located in the City of Newark and as described by the legal description and plat map attached as Exhibit A, Exhibit B, Exhibit C and Exhibit D.

Dated this 22nd day of February 2016.



JENNIFER TOY
President, Board of Directors
Union Sanitary District

EXHIBIT A

LEGAL DESCRIPTION

QUITCLAIM OF EXISTING SANITARY SEWER EASEMENTS

LANDS SITUATED WITHIN THE CITY OF NEWARK, ALAMEDA COUNTY, CALIFORNIA DESCRIBED AS FOLLOWS:

BEING PORTIONS OF TRACT 1188 AS SAID TRACT WAS RECORDED ON JANUARY 30, 1953 IN BOOK 33 OF MAPS AT PAGE 50, OFFICIAL RECORDS OF ALAMEDA COUNTY AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE 6 FOOT WIDE SANITARY SEWER EASEMENTS WITHIN THE FOLLOWING LOTS:

LOT 1, BLOCK A – 6475 GEORGE AVENUE

LOT 1, BLOCK B – 6474 GEORGE AVENUE

LOT 2, BLOCK B – 36602 CHERRY STREET

LOT 3, BLOCK B – 36610 CHERRY STREET

LOT 4, BLOCK B – 36618 CHERRY STREET

LOT 5, BLOCK B – 36626 CHERRY STREET

LOT 6, BLOCK B – 36634 CHERRY STREET

LOT 7, BLOCK B – 36642 CHERRY STREET

LOT 8, BLOCK B – 36650 CHERRY STREET

LOT 9, BLOCK B – 36658 CHERRY STREET

LOT 10, BLOCK B – 36666 CHERRY STREET

LOT 11, BLOCK B – 36674 CHERRY STREET

LOT 12, BLOCK B – 36682 CHERRY STREET

LOT 17, BLOCK B – 6375 DAIRY AVENUE

LOT 18, BLOCK B – 6367 DAIRY AVENUE

LOT 19, BLOCK B – 6359 DAIRY AVENUE

LOT 20, BLOCK B – 6351 DAIRY AVENUE

LOT 21, BLOCK B – 6343 DAIRY AVENUE

LOT 22, BLOCK B – 6335 DAIRY AVENUE

LOT 23, BLOCK B – 6327 DAIRY AVENUE

LOT 24, BLOCK B – 6319 DAIRY AVENUE

LOT 25, BLOCK B – 36671 LEONE STREET

SHEET 1

EXHIBIT A

LEGAL DESCRIPTION CONTINUED

QUITCLAIM OF EXISTING SANITARY SEWER EASEMENTS

LOT 27, BLOCK B – 6316 NOEL AVENUE

LOT 34, BLOCK B – 6372 NOEL AVENUE

LOT 1, BLOCK C – 36590 JENNIFER STREET

LOT 2, BLOCK C – 36598 JENNIFER STREET

LOT 3, BLOCK C – 36606 JENNIFER STREET

LOT 4, BLOCK C – 36614 JENNIFER STREET

LOT 5, BLOCK C- 36622 JENNIFER STREET

LOT 6, BLOCK C- 36630 JENNIFER STREET

LOT 7, BLOCK C- 36638 JENNIFER STREET

LOT 8, BLOCK C – 36646 JENNIFER STREET

LOT 9, BLOCK C – 36654 JENNIFER STREET

LOT 10, BLOCK C – 36662 JENNIFER STREET

LOT 11, BLOCK C - 6365 NOEL AVENUE

LOT 1, BLOCK D – 36610 DEBORAH STREET

LOT 2, BLOCK D – 36618 DEBORAH STREET

LOT 3, BLOCK D – 36626 DEBORAH STREET

LOT 4, BLOCK D – 36634 DEBORAH STREET

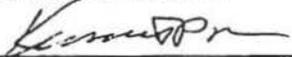
LOT 5, BLOCK D – 36642 DEBORAH STREET

LOT 6, BLOCK D – 36650 DEBORAH STREET

LOT 7, BLOCK D – 6325 NOEL AVENUE

LOT 14, BLOCK B – 6461 DAIRY AVENUE, AS SAID 6 FOOT WIDE SANITARY SEWER EASEMENT IS DESCRIBED IN THE GRANT OF EASEMENT RECORDED JUNE 14, 1982, INSTRUMENT 82-104406, ALAMEDA COUNTY RECORDS.

DESCRIPTION PREPARED BY:

 12/15/15

KENNETH P. MOORE, L.S. 4918

DATE

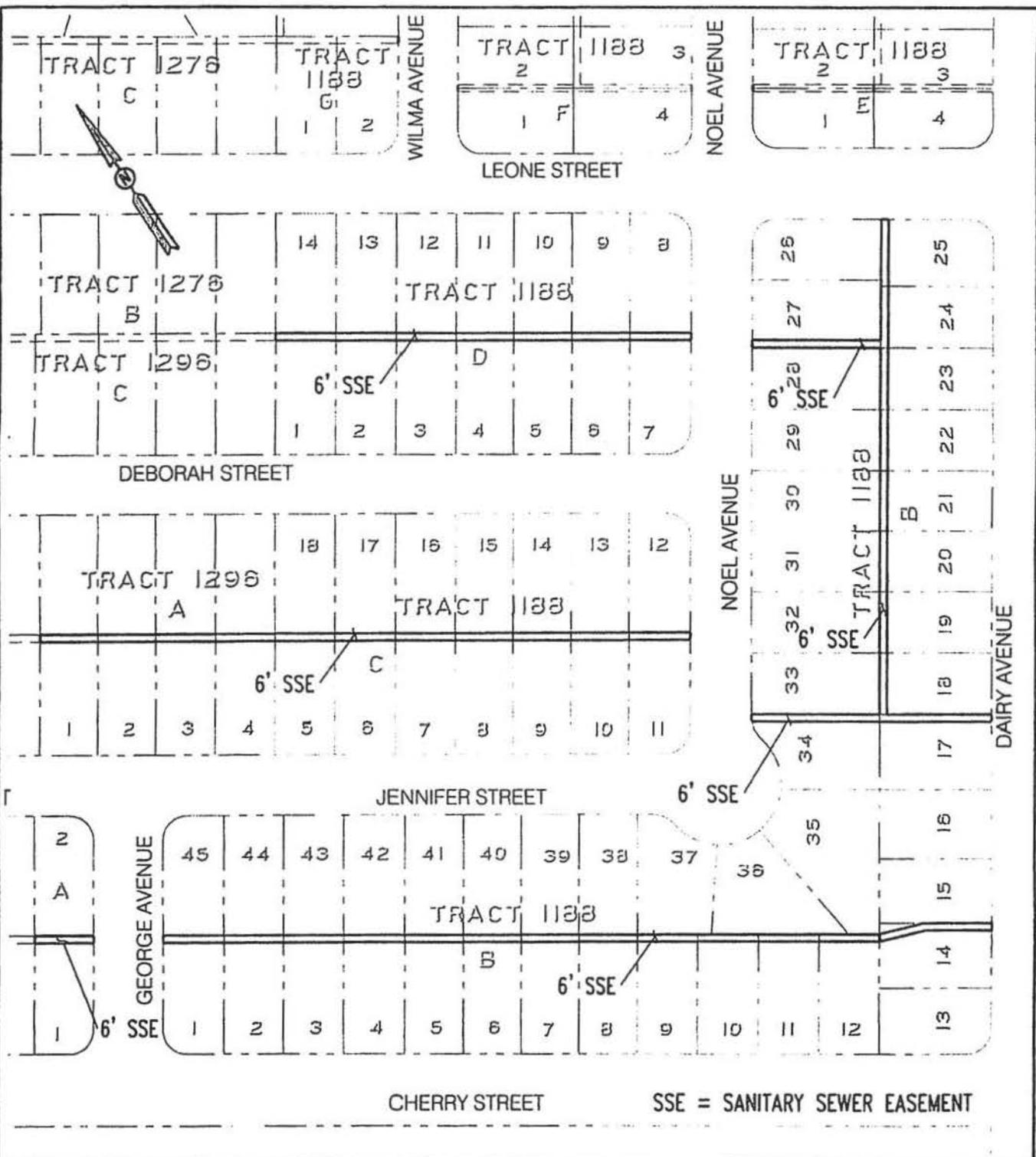
LICENSE EXPIRES 12/30/16

JOB NO. 949-007-02

SHEET 2

P:\PROJECT\949 West Yost\949-007 Easement Quitclaims\ TRACT 1188 EXHIBIT A.docx

T:\1949-West Yost\1949-007 UNION DISTRICT NEWARK SEWER RELOCATION\Survey\Master Survey Drawings\Boundary Drawings\TR 1188 EASEMENT PLAT.dwg 12-14-15 11:01:35 AM phild



WILSEY & HAM

3130 La Selva Street, Suite 100 San Mateo, CA 94403 Phone 650-349-2151 Fax 650-345-4921



EXHIBIT B
PLAT TO ACCOMPANY LEGAL DESCRIPTION

TRACT 1188
QUITCLAIM EXISTING SANITARY SEWER EASEMENTS
CITY OF NEWARK ALAMEDA COUNTY CALIFORNIA

JOB. NO.
949-007-02

SHEET 3 OF 3
SCALE: NONE
DATE: 12-14-15

EXHIBIT C

LEGAL DESCRIPTION

QUITCLAIM OF EXISTING SANITARY SEWER EASEMENTS

LANDS SITUATED WITHIN THE CITY OF NEWARK, ALAMEDA COUNTY, CALIFORNIA DESCRIBED AS FOLLOWS:

BEING PORTIONS OF TRACT 1296 AS SAID TRACT WAS RECORDED ON AUGUST 19, 1953 IN BOOK 34 OF MAPS AT PAGE 15, OFFICIAL RECORDS OF ALAMEDA COUNTY AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE 6 FOOT WIDE SANITARY SEWER EASEMENTS WITHIN THE FOLLOWING LOTS:

LOT 1, BLOCK A – 36582 JENNIFER STREET

LOT 2, BLOCK A – 36574 JENNIFER STREET

LOT 3, BLOCK A – 36566 JENNIFER STREET

LOT 4, BLOCK A – 6368 ZULMIDA AVENUE

LOT 1, BLOCK B – 36572 CHERRY STREET

LOT 2, BLOCK B – 36566 CHERRY STREET

LOT 3, BLOCK B – 36560 CHERRY STREET

LOT 4, BLOCK B – 36548 CHERRY STREET

LOT 5, BLOCK B – 36542 CHERRY STREET

LOT 6, BLOCK B – 36536 CHERRY STREET, AND AS SAID 6 FOOT WIDE SANITARY SEWER EASEMENT WAS GRANTED IN TRACT 1276 FILED AUGUST 19, 1953 IN BOOK 33 PAGE 97, ALAMEDA COUNTY RECORDS

LOT 7, BLOCK B – 36530 CHERRY STREET

SAID 6 FOOT WIDE SANITARY SEWER EASEMENTS WERE GRANTED IN THE FOLLOWING LOTS IN TRACT 1276 FILED AUGUST 19, 1953 IN BOOK 33 PAGE 97, ALAMEDA COUNTY RECORDS:

LOT 32, BLOCK B – 36541 JENNIFER STREET

LOT 1, BLOCK C – 6328 ZULMIDA AVENUE,

LOT 2, BLOCK C – 36570 DEBORAH STREET

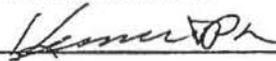
LOT 3, BLOCK C – 36578 DEBORAH STREET

LOT 4, BLOCK C – 36586 DEBORAH STREET

LOT 5, BLOCK C – 36594 DEBORAH STREET,

LOT 6, BLOCK C – 36602 DEBORAH STREET,

DESCRIPTION PREPARED BY:

 12/15/15

KENNETH P. MOORE, L.S. 4918

DATE

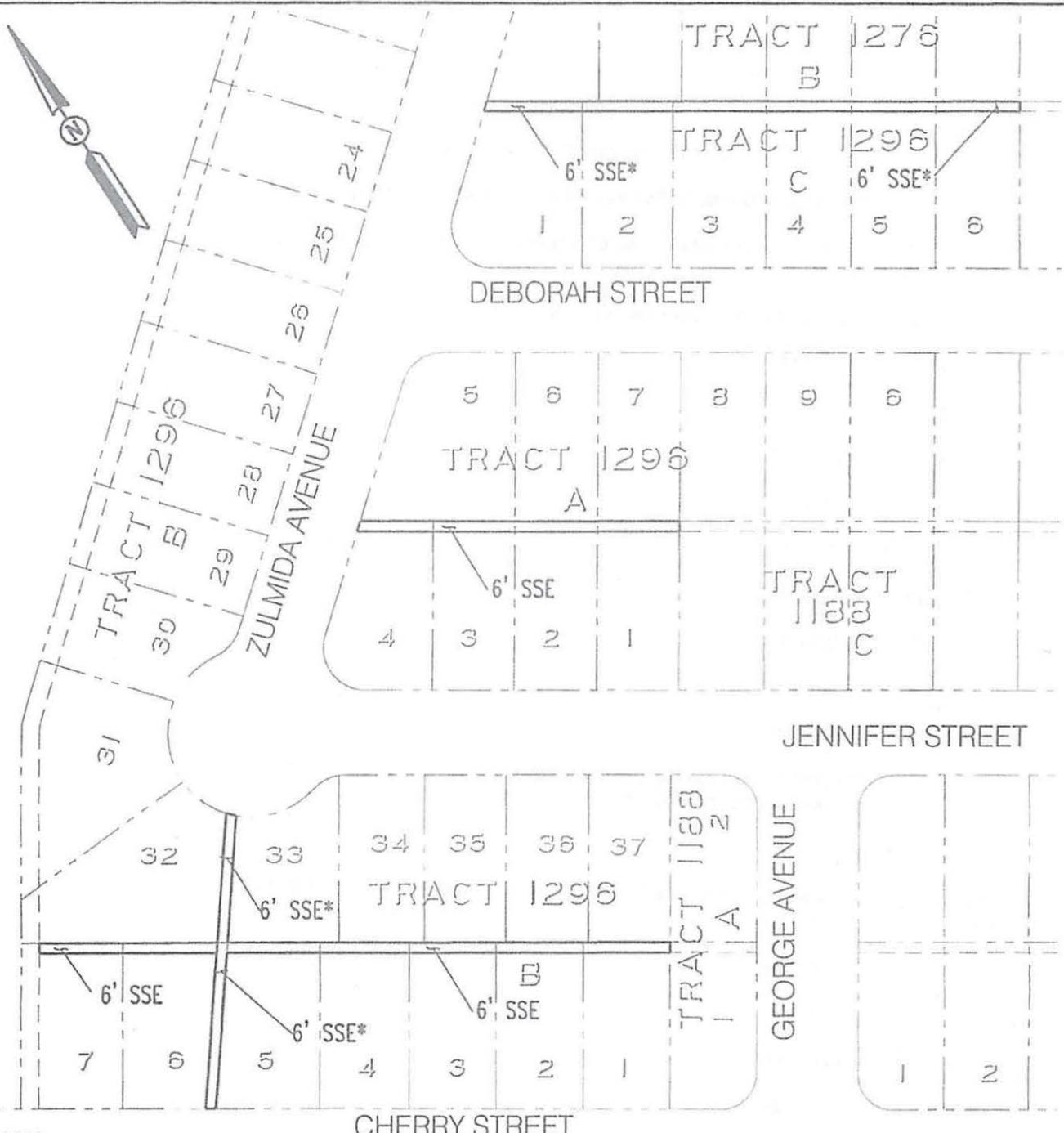
LICENSE EXPIRES 12/30/16

JOB NO. 949-007-02

SHEET 1

P:\PROJECT\949 West Yost\949-007 Easement Quitclaims\ TRACT 1296 EXHIBIT C.docx

T:\949-West Yost\949-007 UNION DISTRICT NEWARK SEWER RELOCATION\SurveyMaster Survey Drawings\Boundary Drawings\TR 1296 EASEMENT PLAT.dwg 12-15-15 09:21:47 AM phild



NOTE:
 *6' SSE IN LOTS 6 & 32, BLOCK B AND LOTS 1 THRU 6, BLOCK C WERE GRANTED IN TRACT 1276, BK. 33 OF MAPS AT PAGE 96. SSE = SANITARY SEWER EASEMENT

WILSEY HAM

3130 La Selva Street, Suite 100 San Mateo, CA 94403 Phone 650-349-2151 Fax 650-345-4921



EXHIBIT D
 PLAT TO ACCOMPANY LEGAL DESCRIPTION

TRACT 1296
 QUITCLAIM EXISTING SANITARY SEWER EASEMENTS

CITY OF NEWARK ALAMEDA COUNTY CALIFORNIA

JOB. NO.
 949-007-02

SHEET 2 OF 2
 SCALE: NONE
 DATE: 12-14-15

CONSIDER CONFIRMING AND DECLARING THE NEED TO CONTINUE THE EMERGENCY ACTION TO REPAIR 33 INCH SEWER ON ALVARADO BOULEVARD AND UPDATE ON THE REPAIRS

This item was reviewed by the Construction Committee. Technical Services Manager Ghossain stated repairs are in phase 2. The contractor has excavated to the top of the pipe. During excavation, excess ground water was encountered. Further digging resulted in the ground water seeping through and into the excavated site. Construction crews were unable to stop the ground water flow. A geotechnical consultant has been contacted to review the situation. Dewatering pumps will be installed at the site in an attempt to control the ground water.

Additional traffic signs have been installed to indicate the road closure and detour.

Collection Services staff is chemical dosing the sewer mains upstream of the sink hole to reduce the odor.

Pursuant to Public Contract Code section 22050, the Board is required to review the status of the emergency action at each subsequent meeting until the emergency action is terminated. Authorization to continue the emergency action must be approved by a four-fifths vote of the Board. Staff recommended the Board approve a motion to confirm and declare the need to continue the emergency action to repair the 33-inch sewer on Alvarado Boulevard.

It was moved by Director Fernandez, seconded by Director Kite, to Confirm and Declare the Need to Continue the Emergency Action to Repair the 33 Inch Sewer on Alvarado Boulevard. Motion carried unanimously.

DISCUSS AND PROVIDE DIRECTION REGARDING REQUEST FOR SOCIAL MEDIA STRATEGY FROM DIRECTOR LATHI

Director Lathi requested the Board discuss a strategy on how USD could better communicate with the public via a comprehensive communications strategy including social media. The Directors discussed if the strategy warranted a workshop. The Board also discussed if the subject could be added to another workshop or if it should be reviewed by a Board committee. General Manager Eldredge suggested an Ad-hoc committee would be more appropriate than an existing Board Committee. Upon further discussion, the Directors agreed that an Ad-Hoc Committee be formed with Director Lathi and Director Handley as members. Director Handley requested an Ad-Hoc Committee meeting be schedule in 2-6 weeks.

It was moved by Director Handley, seconded by Director Lathi, to create an Ad-Hoc committee with Director Lathi and Director Handley being members to Discuss and Provide Direction Regarding Request for Social Media Strategy. Motion carried unanimously.

DISCUSS AND PROVIDE DIRECTION REGARDING REQUEST FOR CHANGES TO GENERAL MANAGER EVALUATIONS FROM DIRECTOR LATHI

Director Lathi reported that she had received information from a webinar recommending mid-year reviews for General Managers. Director Handley suggested quarterly conversations with an annual review. Directors discussed the difference between a

conversation or check-in and a review. Possible topics for the conversations were discussed.

District Counsel Murphy stated there are provisions in the General Manager's contract regarding annual performance evaluation. If the Board desires to have the conversations or check-ins by majority consensus, the matter would have to be looked at pursuant to the General Manager's contract. Majority consensus was achieved. District Counsel Murphy will look at the various options to pursue the wishes of the Board.

District Counsel Murphy suggested the item be placed on the next Board meeting agenda and District Counsel Murphy will prepare the agenda item for the February 22, 2016, Board meeting.

INFORMATION ITEMS:

Check Register

All questions were answered to the Board's satisfaction.

Status Report on Computer and Student Loan Program

This item was reviewed by the Budget & Finance Committee. Business Services Manager/CFO Arends-King stated the commitment for fiscal year 2016 computer loans were \$50,000 and \$15,000. As of December 2015, the outstanding computer loans amount was \$17,309. The average loan amount is \$1,621. Nineteen employees are currently participating in the program. Funds are still available for computer and student loans.

Director Handley would like to look at the program to see if it is still a valid program and whether it still meets the original intended purpose.

Update of the Subsurface Investigation at the Alvarado Wastewater Treatment Plant

This item was reviewed by the Construction Committee. Technical Services Manager Ghossain stated that the Subsurface Investigation report was started in 1999. Alameda County Water District (ACWD) requested to investigate potential releases of petroleum hydrocarbons into soil and ground water beneath the treatment plant property. Three specific areas were identified in the request for ground water monitoring: an area formerly used for equipment storage, a former 550 gallon gasoline underground storage tank area, and a closed in-place 6,000 gallon diesel UST area. The purpose of the ground water monitoring program is to document groundwater conditions in the areas of concern. Ten groundwater monitoring wells were initially installed. In 2008 ACWD approved the closure of three wells due to the analytical results. Monitoring frequency has changed from quarterly to annually, with approval from ACWD. Some monitoring area levels did not change. Electroconductivity was increased in several areas. Previously, staff had been purging the wells. After staff consulted with ACWD, staff will now use a hydrocarbon absorbing sock which will be more efficient in removing hydrocarbons.

In June 2014, ACWD reevaluated the case. ACWD provided the District with a Path to Closure Plan. One of the requirements of this plan was to perform a water supply well survey. Another requirement includes conducting a vapor intrusion investigation. Staff will continue to work with Brown and Caldwell and ACWD.

Board Expenditures for the 2nd Quarter of 2016

This item was reviewed by the Budget & Finance Committee. Business Services Manager/CFO Arends-King stated Board Expenditures for the 2nd quarter of fiscal year 2016 were \$320. The expenditures included educational webinars and City of Union City event registrations.

Report on the EBDA Commission Meeting of January 14, 2016

Vice President Handley stated over the next few months, EBDA will be concentrating energy on the expected wet weather flows. EBDA's Financial Committee and Personnel Committee reviewed the CalPERS pension plan and agreed it would be fiscally prudent to pay a lump sum payment towards the unfunded liability. The Ad-Hoc Committee met and discussed EBDA's long term capital costs as a function of flows and transport system capacity. Specific flow data will be provided by the General Manager.

COMMITTEE MEETING REPORTS:

The Budget & Finance, Construction, Legal/Community Affairs, and Personnel Committees met.

GENERAL MANAGER'S REPORT:

General Manager Eldredge reported the following:

- Senate Bill 1894 – California Energy Drought Relief Press release
 - This Bill still needs to go through Congress
 - Short term provision highlights include:
 - How a water district will pump water out of the delta or river; water transfer
 - Long term provision highlights include
 - Assistance for drought stricken areas
 - Water recycle
 - Water storage projects
 - Water desalination
 - Water reclamation
 - The Bill recognizes several water recycled projects
 - The Bill proposes \$200 million for water recycling projects
- Treatment and Disposal Night Coach update
 - The position is currently open and will close on February 11th
 - General Manager Eldredge will be presenting to the Tri-City Marketing Council on February 25th.

OTHER BUSINESS:

Director Kite stated there will be a Special District dinner held on March 24th. If someone is able to attend a basket is requested.

Directly Handley requested an information item regarding the CAFR and asked staff to provide details on the FY2015 CAFR process as well as a completion timeline for future CAFR's.

President Toy attended the ACWD Finance Authority Meeting in January. There was no new business.

ADJOURNMENT:

The meeting was adjourned at 8:33 p.m. to the next scheduled Regular Board Meeting to be held in the Boardroom on Monday, February 22, 2016, at 7:00 p.m.

SUBMITTED:



KRISTINA SILVA for
REGINA McEVOY
SECRETARY TO THE BOARD

ATTEST:



PAT KITE
SECRETARY

APPROVED:



JENNIFER TOY
PRESIDENT

Adopted this 22nd day of February, 2016